

**MINUTES OF SPECIAL MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
December 4, 2015**

PRESENT

Hon. Michele Levine, President
Robert Dunn, Esq. Vice-President
W.W. (Bud) Miller
Joe Peter Myers, Esq.
Hon. Irma Asberry
Hon. Gloria Trask
Hon. L. Jackson Lucky
Victoria Williamson, Secretary/Librarian

ABSENT

Hon. L. Jackson Lucky

I. CALL TO ORDER

The special meeting of the Riverside County Board of Law Library Trustees was called to order by President Michele Levine at 12:22 pm.

II. REGULAR SESSION

A. Victor Miceli Law Library Permit-only parking

Motion to set monthly parking fee at \$60 was made by Bob Dunn, seconded by Bud Miller, voted upon and motion carried.

Action Items:

1. Ask John Boyd:
 - a. to prepare a letter addressed to the Property Manager of the Pritchard Building informing them about the transfer of ownership of the parking lot to the Board of Trustees; a \$60.00 monthly parking fee will be charged; there is a discounted rate for those who signed up for a year, paid in full by a date certain, possibly March 1st.
 - b. Are there any legal requirements that the Board needs to be aware of before the library start charging people a monthly parking fee?
 - c. to draft the bailment agreement between the library and the towing company with language similar to what is included in the municipal ordinance
2. Contact the City to find out which towing company they use, how much they charge for towing and impounding vehicles, what is the city/municipal schedule rates, what are the city requirements for towing companies that handle their towing.

B. CAP Riverside use of space in Indio Branch

President Michele Levine proposed to allow CAP Riverside to use the conference room for a fee and to store their boxed properties in the storage room and locked by library staff. CAP Riverside can use the conference room as a place to do work as long as it doesn't interfere with library operations and for purposes consistent with the library's mission. It cannot have a dedicated locked room.

Motion was made by Joe Myers to allow CAP Riverside to use the conference room for a fee and store their boxed properties in a locked storage room and have them prepare an MOU to present to the Board. It was seconded by Judge Trask, voted upon and motion carried.

III. Closed Session

At 12:53 p.m. President Michele Levine announced that the Board would go into closed session for:

A. Conference With Labor Negotiator

Motion was made by Judge Asberry to delete the word "though" on paragraph 6, page 12 and change line 2 of paragraph 2, page 17 to read "and not more than 90 days subsequent to the effective date of this MOU." It was seconded by Bob Dunn, voted upon and motion carried. Contingent upon our Counsel's advice and acceptance of these changes by SEIU, Victoria can sign the tentative agreement and submitted to the Board for ratification.

B. Conference With Real Property Negotiator

Nothing to report re sublease.

C. Reconvene to Open Session

At 1:34 pm, President Michele Levine reconvened with nothing to report to open session.

IV. ADJOURNMENT / NEXT MEETING

The next scheduled meeting of the Board of Law Library Trustees on Friday, December 11, 2015 at 12:15 pm. There being no further business to come before the Board, the special meeting was adjourned at 1:34 pm.

MINUTES: Victoria Williamson
Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED: Michele D. Levine
Michele D. Levine, President
Riverside County Board of
Law Library Trustees