

**MINUTES OF REGULARLY SCHEDULED MEETING  
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES  
November 13, 2015**

**PRESENT**

Hon. Michele Levine, President  
Robert Dunn, Esq. Vice-President  
W.W. (Bud) Miller  
Joe Peter Myers, Esq.  
Hon. Gloria Trask  
Hon. L. Jackson Lucky  
Victoria Williamson, Secretary/Librarian

**ABSENT**

Hon. Irma Asberry

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**I. CALL TO ORDER**

The regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by President Michele Levine at 12:36 pm.

**II. REGULAR SESSION**

**A. Acceptance of Agenda**

It was moved by Judge Lucky, seconded by Bud Miller, and unanimously voted upon to accept the Agenda for the November 13, 2015 meeting.

**B. Minutes of October 9, 2015 Regular Meeting**

Approval of the October 9, 2015 meeting minutes was moved by Bob Dunn, seconded by Bud Miller, voted upon and motion carried. Judge Levine & Judge Trask abstained,

**C. Director's Report:**

- October Programs: 2 Family Law Workshops w/ 28 attendees; Small Claims Clinic with 0 attendee; 2 Legal Research classes in Riverside with 6 attendees and in Temecula with 8 attendees; and Free Legal Clinic held Thursday, Oct. 29 in Temecula with 45 attendees.
- New part-time employee Barbara Figaj-Fridman resigned and accepted a full time position in Irvine. Two openings for part-time library assistant positions. Conducted 3 interviews, 2 candidates are currently in the library school program and 1 recent law graduate.
- Staff Holiday Party will be held on Friday, December 4, 6-8pm at Law's Restaurant located at 9640 Indiana Avenue in Riverside.
- Library orientation & tour for the New Attorneys Academy to be held today at 1:30pm

**D. Discussion on how much monthly fee to charge at the Law Library parking lot.**

Deferred to special board meeting to be held sometime before the next regular board meeting. Victoria will send out email for possible dates.

**E. Approval of Collection Development Policy**

Deferred to next month's meeting.

**F. Use of Space in Library's Indio branch by CAP Riverside**

CAP needs a small office during regular hours of the law library which will be used as a landing ground only for mediators (1 or 2 staff) to check emails and do occasional research before going to court. On occasion, they may hold small meetings with other county departments in the conference room. They will not host mediations there. They will not need a key but may need to lock the office. The Board expressed reservations

about allowing them exclusive use of an office space in the law library. Victoria will get clarification on what the use of the space entails and how this impacts the sublease with the County. Judge Trask suggested that this might be a good opportunity to re-open the discussion on the sublease. Discussions continue to next meeting.

**G. Motion to accept the October 2015 Financial Report**

It was moved by Judge Lucky, seconded by Joe Myers, voted upon and motion carried.

**III. Closed Session**

At 12:53 p.m. Vice-President Michele Levine announced that the Board would go into closed session for:

**A. Conference With Real Property Negotiator**

Nothing to report re sublease.

**B. Conference With Labor Negotiator**

Victoria reported on counsel's opinion regarding security clause on SEIU's proposed MOU version 8. The Board is ok with adding the security clause with a 30 to 90-day period for employees to opt out of union dues deductions and place the responsibility on the union to notify their members about it. Victoria will ask counsel's opinion as to whether the MOU, once it is signed, will be the controlling document and any negotiations on the ERR and Personnel Manual will not re-open negotiations on the MOU.

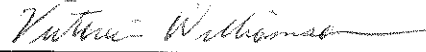
**C. Reconvene to Open Session**

At 1: 20 pm, President Michele Levine reconvened with nothing to report to open session.

**IV. ADJOURNMENT / NEXT MEETING**

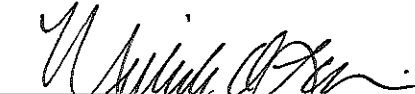
The next scheduled meeting of the Board of Law Library Trustees on Friday, December 11, 2015 at 12:15 pm. There being no further business to come before the Board, the general meeting was adjourned at 1:27 pm.

MINUTES:



Victoria Williamson, Secretary  
Riverside County Board of  
Law Library Trustees

APPROVED:



Hon. Michele D. Levine, President  
Riverside County Board of  
Law Library Trustees