

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
August 14, 2015**

PRESENT

Hon. Michele Levine, President
Robert Dunn, Esq. Vice-President
W.W. (Bud) Miller
Joe Peter Myers, Esq.
Hon. Gloria Trask
Victoria Williamson, Secretary/Librarian

ABSENT

Hon. Irma Asberry
Hon. L. Jackson Lucky

GUESTS

Brenda Freeman
Olga Sanchez

I. CALL TO ORDER

The regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by President Michele Levine at 12:25 pm.

II. REGULAR SESSION

A. Acceptance of Agenda

It was moved by Bud Miller, seconded by Joe Myers, and unanimously voted upon to accept the Agenda for the August 14, 2015 meeting.

B. Minutes of July 10, 2015 Regular Meeting

Approval of the July 10, 2015 meeting minutes was moved by Judge Trask, seconded by Bud Miller, voted upon and motion carried.

C. Director's Report:

- July Programs: 4 Family Law Workshops w/ 58 attendees; Small Claims Clinic w/ 2 attendees; and Legal Research Class w/ 13 attendees.
- MOU negotiation with SEIU continued. Sections that were deleted from the initial draft include the section on staff educational reimbursement, 1 floating holiday, agency shop, and labor management committee. We agreed to work from the same document and make changes to the draft MOU as negotiation proceeds. Director will meet with library's legal counsel to review the other provisions of SEIU's proposed draft.
- In compliance with the new Cal. paid sick leave law (AB1522, effective July 1, 2015), the library implemented a new paid sick leave policy for its part-time employees working less than 20 hours a week. This will cost the library an additional \$1,696.32 in staff benefits for the FY2015-2016. SEIU was notified and informed about it.
- According to Mark McGinnis, in a 3-month period his Dept. issued 13 parking citations at our parking lot and out of the 13 tickets issued, 7 are paid. For each ticket paid, they charge \$70 processing fee which include \$12 for processing, court fees, DMV fees, etc. They charge \$40 per hour for their officer to patrol the lot (2 hrs./day, 5 days a week). He said as it stands right now, they are operating at a loss. However, they are willing to continue to do the code enforcement of our parking lot.

D. Motion to amend Article IV of the Bylaws moving the regular meetings from first Friday of the month to second Friday of the month.

It was moved by Bud Miller, seconded by Bob Dunn, voted upon and motion carried.

E. Discussion about converting the law library parking lot to a permit-only parking.
The cost for putting an arm gate with electronic card key system is approximately \$50K which is more than the estimated cost of putting a parking meter (\$16K). Director will contact the City to find out what is required to put up a "Permit only" sign on the parking lot. Judge Trask will find out what the parking arrangement is for court staff. Judge Levine will ask John Boyd to prepare a letter notifying the Pritchard Bldg. owner about charging its tenants a monthly parking fee. Joe Myers suggested addressing the letter to the building owner/landlord and letting him notify their tenants instead of Law Library notifying his tenants.

F. Presentation of CAP Riverside proposed partnership re use of space in law library in Indio.

Director Brenda Freeman and Program Manager Olga Sanchez did a presentation about CAP Riverside, a County Dept. agency with 68 employees, 200+volunteers, and 30 commissioners. Its programs include weatherization, utility assistance, tax preparation, and dispute resolution. They have offices in Riverside, Hemet, Blythe, Desert Hot Springs, and Mecca. They're proposing to rent a conference/meeting space to use for half a day, 3 times a week at a minimum to conduct conflict resolution/mediation services and to share their resources such as access to their planning department services and community meeting rooms with the law library in Indio.

G. Motion to accept the July 2015 Financial Report

It was moved by Bob Dunn, seconded by Bud Miller, voted upon and motion carried.

III. Closed Session

At 1:11 p.m. President Levine announced that the Board would go into closed session for:


A. Conference With Real Property Negotiator

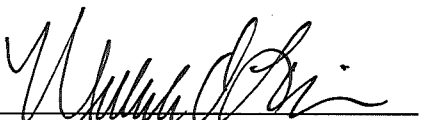
B. Reconvene to Open Session

At 1:27 pm, President Levine reconvened with nothing to report to open session.

IV. ADJOURNMENT / NEXT MEETING

The next scheduled meeting of the Board of Law Library Trustees on Friday, September 11, 2015 at 12:15 pm. There being no further business to come before the Board, the general meeting was adjourned at 1:37 pm.

MINUTES: 
Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED: 
Hon. Michele D. Levine, President
Riverside County Board of
Law Library Trustees