

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
March 6, 2015**

PRESENT

Hon. Michele Levine, President
Robert Dunn, Esq. Vice-President
W.W. (Bud) Miller
Joe Peter Myers, Esq.
Hon. Gloria Trask
Victoria Williamson, Secretary/Librarian

ABSENT

Hon. Irma Asberry
Hon. Jackson Lucky

I. CALL TO ORDER

The regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by President Michele Levine at 12:30pm.

II. REGULAR SESSION

A. Acceptance of Agenda

It was moved by Bud Miller, seconded by Joe Myers, and unanimously voted upon to accept the Agenda for the March 6, 2015 meeting.

B. Minutes of February 6, 2015 Regular Meeting

Approval of the February 6, 2015 meeting minutes was moved by Judge Trask, seconded by Bud Miller, voted upon and motion carried.

C. Minutes of February 11, 2015 Special Meeting

Approval of the February 11, 2015 special meeting minutes was moved by Judge Trask, seconded by Bud Miller, voted upon and motion carried. Bob Dunn and Joe Myers abstained.

D. Director's Report:

- February programs include: 2 family law workshops w/ 35 attendees; small claims clinic w/ 7 attendees, 1 proctored exam, 1 library tour w/ 18 UCR paralegal students in attendance.
- Reminder about Betsy's retirement party on Wednesday, March 11, 12:00 noon to 2:00pm. Bret has been designated as Librarian-in-charge in the event the Director is unavailable.
- National Library Week activities will include: grand opening luncheon in Indio, free legal clinics, MCLE classes on *Proposition 47: What Does It mean, and How is it Working* by Deputy Public Defender Laura Arnold; *Tips on How to Obtain Immigration Bond for your Client*, by immigration lawyer Rogelio V. Morales who was featured in the Press-Enterprise article as having successfully averted the deportation of his own brother; and a presentation on best online legal research strategies using Lexis, Westlaw, CEB OnLaw, CCH Intelli-Connect, and Hein-Online offered by the respective vendor representatives. Top 12 entries to NLW Art Contest will be displayed in the library from April 1 thru April 17. Board of Trustees will be judging the entries at its April 10 meeting.
- SCALL Institute had a great turnout, 103 attendees and got very positive reviews about the programs & the speakers, the Historic Court house tour & VIP Dinner. A few of the comments I received from SCALL past presidents were: "I hope you're patting yourself on the back. Really, it was a great institute." "What a great start of the Institute (referring to the VIP Dinner reception)." "Congratulations on a fantastic Institute." "The speakers were absolutely wonderful, the topic was

interesting and engaging, the turnout was great, and everything ran very smoothly. You really knocked it out of the park this year. Kudos for a job well done!"

- The California State Library held its annual Public Library Director's Forum in Ontario, CA and this is the first time directors from county law libraries were invited to attend. The 5 counties represented were: Los Angeles, San Bernardino, Riverside, San Diego, and Orange County. Sandi Levin and Larry Meyer led the discussion about CA County Law Libraries, the history and origin, revenue source, and the programs and services offered at law libraries. Attending the Forum provided us a perfect opportunity to connect and potentially partner with our respective city/county public libraries and offer programs mutually beneficial for both libraries.
- The move to the new County Law Building was completed on Friday, Feb. 13th. It went smoothly and took only 2 days. Setting up internet/phone connection was a big challenge. Derek, our IT consultant worked with Joaquin at County's IT and provided the law library w/ internet connection through the County's network temporarily until Verizon can provide service for the entire building. Verizon will be able to provide service to the entire building by early March. In the interim, law library has 2 PCs set up for the public to use and a dedicated computer for staff to access documents on the library's network. Also, all phone calls to Indio will be rerouted to Riverside and handled by the staff in Riverside.
- There will be a free 2-hour parking available in the parking lot directly in front of the Law Library. \$2/hr. & \$8/day will be charged for parking in the newly constructed parking structure separate from the new County law building. There is a reserved parking space for the Law Library "Board President and/or Director" or whoever the Board desires, plus 3 parking spaces for staff. Mark McGinnis in County Parking office had been informed that the sublease agreement will be forthcoming and that law library staff in Indio will not be charged a monthly parking fee.

E. Motion to accept February 2015 Financial Report

It was moved by Bob Dunn, seconded by Bud Miller, voted upon and motion carried.

III. Closed Session

At 12:57 p.m. President Levine announced that the Board would go into closed session for:

A. Conference With Real Property Negotiators

B. Public Employee Performance Evaluation – Law Library Director

C. Reconvene to Open Session

At 1:14 pm, President Levine reconvened with nothing to report to open session.

IV. ADJOURNMENT / NEXT MEETING

The next scheduled meeting of the Board of Law Library Trustees on Friday, April 10, 2015 at 12:15 pm. There being no further business to come before the Board, the general meeting was adjourned at 1:45 pm.

MINUTES:



Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED:



Hon. Michele D. Levine, President
Riverside County Board of
Law Library Trustees