

**MINUTES OF SPECIAL MEETING  
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES  
September 14, 2017**

**PRESENT**

Robert Dunn, Esq. Vice-President  
Joe Peter Myers, Esq.  
Hon. Gloria Trask  
Hon. Irma Asberry  
Hon. L. Jackson Lucky IV  
Victoria Williamson, Secretary

**ABSENT**

Hon. Michele Levine, President  
W.W. (Bud) Miller

**GUESTS**

John Boyd  
Alicia Orejel

**I. CALL TO ORDER**

A quorum being present, the special meeting of the Riverside County Board of Law Library Trustees, was called to order by Vice-President Robert Dunn at 12:20 pm.

**II. NO PUBLIC COMMENT**

**III. REGULAR SESSION**

**A. Law Library Budget Review**

Victoria presented the 2017-2018 budget copy that was accepted by the Board at its July 7, 2017 meeting, with a condition that there may be changes to be made pending resolution of the County facility maintenance invoice issue. This board-accepted version of the budget was filed with the County Auditor/Controller pursuant to Government Code 53901 which sets forth the filing deadline of August 31, 2017. A chart showing the monthly court filing fee revenue received for fiscal year 2016-2017 and a chart showing the yearly totals from fiscal year 2008-2009 thru 2016-2017 were provided to the trustees. The five-year average rate of decrease in filing fee revenue received by the library is 5%. In reviewing each budget line item categories of 2017-2018 budget, the following changes were noted: the total actual expenses for equipment & computers is \$13,245 less than originally recorded at \$53,861; the \$2500 amount budgeted for actuarial service is increased by \$1000 to include the cost for actuary service to assist with the library's 6/30/2017 GASB 68 reporting.

Considering the current budget, Judge Trask suggested that the trustees be thinking about how much of library's building fund should be set aside and budgeted for the renovation of the Victor Miceli Law Library.

**B. Acceptance of August 2017 Financial Report**

Acceptance of the August 2017 Financial Report was moved by Joe Myers, seconded by Judge Asberry, voted upon and motion carried.

**IV. ADJOURNMENT / NEXT MEETING**

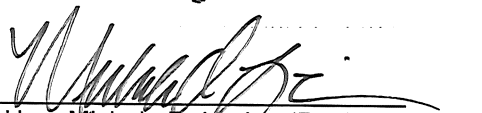
The next scheduled meeting of the Board of Law Library Trustees will be on Friday, October 6, 2017 at 12:00 pm. There being no further business to come before the Board, the special meeting was adjourned at 1:40 pm.

MINUTES:



Victoria Williamson, Secretary  
Riverside County Board of  
Law Library Trustees

APPROVED:



Hon. Michele D. Levine (Ret.), President  
Riverside County Board of  
Law Library Trustees