

**MINUTES OF REGULARLY SCHEDULED MEETING  
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES  
October 9, 2015**

PRESENT

Robert Dunn, Esq. Vice-President  
W.W. (Bud) Miller  
Joe Peter Myers, Esq.  
Hon. Irma Asberry  
Hon. L. Jackson Lucky  
Victoria Williamson, Secretary/Librarian

ABSENT

Hon. Michele Levine, President  
Hon. Gloria Trask

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**I. CALL TO ORDER**

The regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by Vice-President Bob Dunn at 12:23 pm.

**II. REGULAR SESSION**

**A. Acceptance of Agenda**

It was moved by Bud Miller, seconded by Judge Asberry, and unanimously voted upon to accept the Agenda for the October 9, 2015 meeting.

**B. Minutes of September 11, 2015 Regular Meeting**

Approval of the September 11, 2015 meeting minutes was moved by Judge Asberry, seconded by Bud Miller, voted upon and motion carried.

**C. Director's Report:**

- September Programs: 4 Family Law Workshops w/ 56 attendees; Small Claims Clinic with 2 attendees; and 2 Legal Research classes with 16 attendees. *Family Law: Help You Help Yourself* program held in Temecula with 24 attendees. *Online Resources at RCLL* program held in the Riverside Convention Center (ICAP Fall Meeting) w/ 80 attendees.
- We have two volunteers, Megan Amaris & Suzanne Domkowski. Suzanne works in Temecula and Megan works in Riverside. We hired a new part-time library assistant, Barbara Figaj Fridman, she started yesterday, Oct. 8. Our part-time librarian Mahum Shere gave her two-week notice. She found a full-time position as a reference librarian and will be working for Western State College of Law.

**D. Discussion on how much monthly fee to charge at the Law Library parking lot.**

The Board discussed Judge Trask's recommendation to charge \$90.00 monthly parking fee. The decision to set the amount on the monthly parking fee is deferred to next month's meeting. Victoria will get quotes from private towing company and report back to the Board. She will also get a quote for liability insurance for library parking lot. Library will be administering the parking lot.

**E. Approval of Collection Development Policy**

Approval of the Collection Development Policy is deferred to next month's meeting to allow all Board members more time to review the policy.

**F. Motion to accept the 2014-2015 Annual Report**

It was moved by Joe Myers, seconded by Judge Lucky, voted upon and motion carried.

**G. Motion to accept the September 2015 Financial Report**

It was moved by Joe Myers, seconded by Bud Miller, voted upon and motion carried.

**III. Closed Session**

At 12:47 p.m. Vice-President Bob Dunn announced that the Board would go into closed session for:

**A. Conference With Real Property Negotiator**

No word from the County re sublease agreement.

**B. Conference With Labor Negotiator**

Victoria reported on counsel's opinion regarding Art.2 and Art. 5 of the proposed MOU. Negotiations with SEIU re successor MOU continue.

**C. Reconvene to Open Session**

At 1:06 pm, Vice-President Bob Dunn reconvened with nothing to report to open session.

**IV. ADJOURNMENT / NEXT MEETING**

The next scheduled meeting of the Board of Law Library Trustees on Friday, November 13, 2015 at 12:15 pm. There being no further business to come before the Board, the general meeting was adjourned at 1:30 pm.

MINUTES: Victoria Williamson  
Victoria Williamson, Secretary  
Riverside County Board of  
Law Library Trustees

APPROVED: Robert Dunn  
Robert Dunn, Vice-President  
Riverside County Board of  
Law Library Trustees