

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
May 2, 2014**

PRESENT

Hon. Michele Levine, President
Robert Dunn, Esq. Vice-President
W.W. (Bud) Miller
Hon. Gloria Trask
Victoria Williamson, Secretary/Librarian

ABSENT

Hon. Asberry
Hon. Charlie Field
Joe Peter Myers, Esq.

GUEST

Becky Whatley

I. CALL TO ORDER

The regularly scheduled monthly meeting of the Riverside County Board of Law Library Trustees was called to order by Judge Levine at 12:31 pm.

II. REGULAR SESSION

A. Acceptance of Agenda

It was moved by Bud Miller seconded by Bob Dunn, and unanimously voted upon to accept the Agenda for the May 2, 2014 meeting.

B. Minutes of April 4, 2014 Meeting

It was moved by Bob Dunn, seconded by Bud Miller, and voted upon to approve the Minutes of the April 4 meeting.

C. Brown Act Presentation

County Counsel Pam Walls did a presentation on the Brown Act. She highlighted parts of the open meeting requirements addressing some of the common questions including:

- What constitutes a meeting under the Brown Act as distinct from serial meetings and emails to a quorum of members. Providing information to a quorum of members by email is permissible as long as no discussion among them takes place.
- Distinction between governing bodies and subsidiary bodies that are subject to the Brown Act. A standing committee that has continuing subject matter jurisdiction or a meeting schedule set by the Board is covered by the Brown Act.
- Exception to the Brown Act includes attendance at social events by a quorum of Board members as long as no discussion of Board business is conducted. Best practice: Do not sit together at social events and discuss items within Board's jurisdiction.
- Notice/Agenda requirements for regular meetings and special meetings. For regular meetings, must include a separate item for public comment for topics not on agenda but within subject matter jurisdiction of the Board. For special meeting, public comment section is not required.
- Late additions to regular meeting agenda: require findings that item came to the attention of the Board after the agenda has been posted, that the item is of such urgency that it can't wait until the next regularly scheduled meeting, and the finding is made by 2/3 vote of the Board. For special meetings, late items cannot be added to the agenda.
- Meeting location: must be held within Riverside County, must be ADA accessible, must be free to attend. Teleconferencing requirements: must post agenda at teleconference locations (current & alternate locations), locations must be accessible to the public including the disabled, a quorum of the Board must participate from locations within Riverside County.

E. Final Auditor's Report FY 2012-2013

Bob Dunn asked the Director to check into how the law library can recover the CalPERS employee contribution that the library paid by mistake, as indicated on page 15 of the report.

F. Motion to accept April 2014 Financial Report

It was moved by Bob Dunn, seconded by Judge Trask, voted upon and motion carried.

III. CLOSED SESSION

At 1:40 p.m., Judge Levine announced that the Board would go into closed session for:

A. Conference with Real Property Negotiators.

Judge Levine reported on the status of the real property transfer.

B. Conference with Labor Negotiator

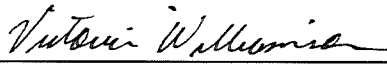
Director reported on the legal counsel's advice regarding SEIU's response to the Employee Relations Resolution revised draft.

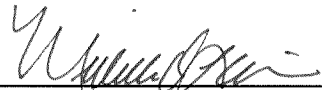
C. Reconvene to Open Session

At 1:58 pm, Judge Levine reconvened with no action taken and nothing to report to open session.

IV. ADJOURNMENT / NEXT MEETING

The next regularly scheduled meeting of the Board of Law Library Trustees on Friday, June 6, 2014 at 12:15 pm. There being no further business to come before the Board, the general meeting was adjourned at 2:00 pm.

MINUTES: 
Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED: 
Judge Michele Levine, President
Riverside County Board of
Law Library Trustees