

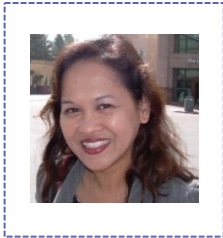


ANNUAL REPORT 2024-2025

www.rclawlibrary.org

Riverside County Law Library Board of Trustees
Victor Miceli Law Library— 3989 Lemon Street, Riverside CA 92501
Phone: 951-368-0368 **Email:** lawlibrary.riverside@rclawlibrary.org

Message from the Director



The Riverside County Law Library serves the legal information service needs of its 2.4 million county residents. Its commitment to providing everyone in the county access to high quality legal collection, services and programs remains strong. It seeks opportunities for collaboration with local community groups and public agencies to maintain and expand access to justice for all. On behalf of the Law Library Board of Trustees and staff, I am pleased to present to you this Annual Report of services and accomplishments of the Riverside County Law Library for the fiscal year 2024-2025.

CONTENTS

| | |
|----------------------------------|----|
| Message from the Director | 2 |
| Overview | 3 |
| Facilities | 3 |
| Governance | 4 |
| Funding Source | 4 |
| Financial Statement* | 6 |
| Mission Statement | 10 |
| Highlights of the Year | 10 |
| Service | 10 |
| Library Statistics | 10 |
| Collection | 11 |
| Information Technology | 12 |
| Community Engagement | 13 |
| Website & Social Media | 13 |
| Public Programs & Special Events | 14 |
| Collaborations | 17 |
| Staff Activities | 17 |
| Organizational Chart, 2024-2025 | 20 |

Overview

The Riverside County Law Library is the only public law library in the County and serves more than 2.4 million residents. With the current budget of approximately \$2.4 million, the Law Library provides free access to current collection of legal materials, professionally-trained legal information services staff, public education programs, as well as quality continuing legal education classes. The Main library, named after its long-time Board President, the Honorable Victor Miceli, is located in downtown Riverside. The Indio branch is on the first floor of the County Law Building located at 82-995 Highway 111. The Temecula Law Resource Center, a satellite branch with a relatively small print collection and a core collection of electronic legal materials, is located inside the Ronald H. Roberts Temecula City Public Library.

The Riverside County Law Library, unlike the typical public library, receives no income from taxes, special bond issues or local government appropriations. It is primarily funded by a small portion of the County's civil court filing fee. It is a County Special District effectively functioning as an independent public agency organized under the California Business & Professions Code Section 6300 et.seq.. It is governed by a seven-member Board of Trustees composed of community judges and attorneys who serve without compensation. The Riverside County Board of Law Library Trustees, through its leadership and strong commitment to public service, makes free and open access to legal information resources, programs and services possible for every citizen in Riverside County.

Facilities



INDIO BRANCH
82-995 Highway 111, Indio, CA 92201
760-848-7151 | 760-863-2022 (fax)
Lawlibrary.indio@rclawlibrary.org

- 6,573 sq. ft.
- Seating capacity = 61
- Shelving capacity = 4,700 linear feet



TEMECULA LAW RESOURCE CENTER
(a Partnership between the
Riverside County Law Library and
the City of Temecula)

30600 Pauba Road
Temecula, CA 93592
951-693-8902
Lawlibrary.temecula@rclawlibrary.org

VICTOR MICELI LAW LIBRARY

3989 Lemon Street
Riverside, CA 92501
951-368-0368 | 951-368-0185 (fax)
Lawlibrary.riverside@rclawlibrary.org

- 13,100 sq. ft. (1st floor)
- 4,510 sq. ft. (Mezzanine)
- Seating capacity = 97
- Shelving capacity = 12,700 linear feet





Governance

The Riverside County Board of Law Library Trustees is a local public agency existing and functioning pursuant to Chapter 5 of Division 3, Section 6300 et. seq. of the California Business & Professions Code. It governs the Riverside County Law Library in accordance with said provisions of law and is composed of seven members consisting of five judges of the Superior Court or their designees, the Chairman of the Board of Supervisors or its designee, and one member of the State Bar, appointed by the County Board of Supervisors, whose principal office is located in the County of Riverside.

The goal of the Board of Law Library Trustees for Riverside County is to make available to the judiciary, State and County officials, members of the State and local Bar, and all County residents, current legal materials, modern facilities, and adequately trained staff, which will enable them to perform the highest level of research and practice.

BOARD OF LAW LIBRARY TRUSTEES

| | | |
|-------------------------|------------------------------|---|
| JOHN BOYD, ESQ. | President | Representing the Chairperson, County Board of Supervisors |
| HON. KIRA KLATCHKO | Vice-President | Riverside Superior Court |
| HON. CHERYL MURPHY | Trustee | Riverside Superior Court |
| HON. HAROLD HOPP | Trustee | Riverside Superior Court |
| HON. JOHNNETTA ANDERSON | Trustee | Riverside Superior Court |
| HON. MAGDALENA COHEN | Trustee | Riverside Superior Court |
| YOGINEE BRASLAW, ESQ. | Trustee | Representing the County Bar Association |
| VICTORIA WILLIAMSON | Secretary & Library Director | |

Significant Board Actions:

- ❖ Adopted Board Resolution 2024-01 which amended the Conflicts of Interest Code and added Associate Director to the list of designated positions who must file Form 700.
- ❖ Authorized Tilden-Coil to proceed with Design Option 1 for the Airducts Repair Project.
- ❖ Presented Service Recognition Award to Joseph Peter Myers, Esq. for his 30 years of service on the Board.
- ❖ Approved the Revised Personnel Manual and the Workplace Violence Prevention Program
- ❖ Authorized the transfer of 1.4 million from the Citizens money-market account to Library building fund in the County Treasury.
- ❖ Accepted the Board Subcommittee’s recommendation to give the Director 7.5% merit raise retroactive to her anniversary date and \$10k bonus for her work in non-library related matters.
- ❖ Approved the IMEG Agreement Amendment I and authorized for Director’s signature.
- ❖ Accepted the 2023-2024 Annual Report
- ❖ Accepted the FYE 6/30/2024 Audited Financial Statements
- ❖ Accepted the FY 2025-2026 Budget

Funding Source

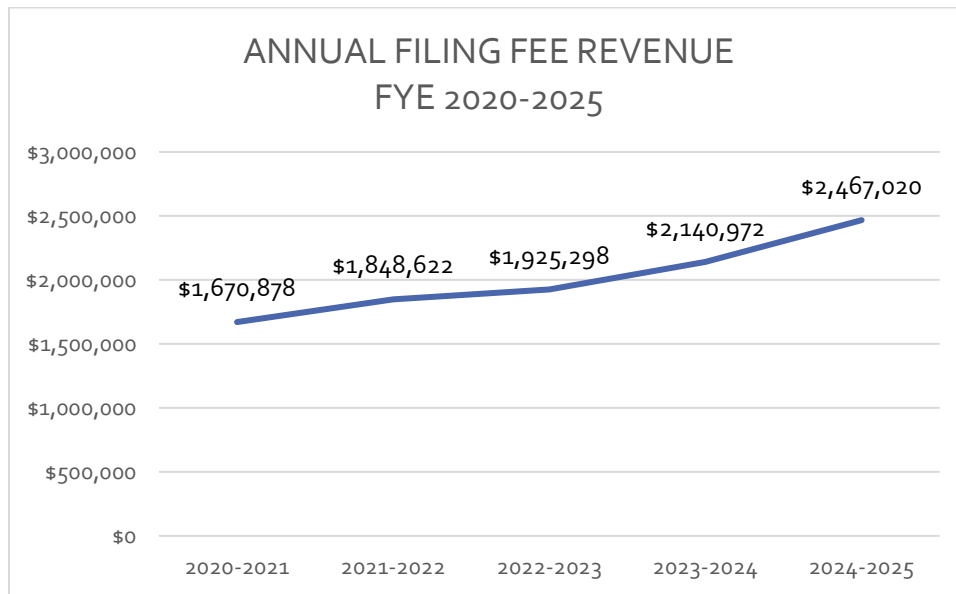
The primary source of funding for California county law libraries comes from a small portion of the county’s civil court filing fee. By law, the Administrative Office of the Courts make monthly distributions from superior court filing fees to the law library fund in each county in the amounts described in the California Business & Professions Code §6321 & §6322.1. The amount collected for civil filing fees varies from county to county. In Riverside County, the Law Library receives, in general, \$32 for every civil lawsuit filed. This fiscal year, approximately 79% of the total law library revenue is derived from court civil filing fee.



California county law libraries experienced a decline in their filing fee revenue for several years since 2008-2009 fiscal year. Recent numbers have shown a reduction in the rate of decline for many counties including Riverside.

Funding of county law libraries continues to be a major concern in California. The Council of California County Law Librarians, with the help of its lobbyist, continually advocates for legislation to increase the portion of filing fees that fund county law libraries, as well as find alternative sources of funding.

In Riverside County, the total revenue collected through filing fees this fiscal year was \$2,492,443. There was no State supplemental fund received in fiscal year 2024-2025.



Seventy-nine percent of the law library's total revenue this fiscal year comes from filing fees. The other 21% of revenue was from investment, interest income, rental income, copier income, sales, and library services income. This fiscal year, 39% of the law library's total expenditures was spent on Collection materials (print and electronic subscriptions), 16% on facilities improvement and maintenance, and 5% on outside professional services.

EXPENSES

Last fiscal year ▼

Spending for FY25

\$2,786,653 ⓘ 100%

↑ Up 100% from FY 24



- 5-Collection
- 5-Salaries & Emplo...
- 5-Facilities
- 5-Professional Serv...
- Other



Financial Statement*

Income and Expense Riverside County Law Library July 1, 2024-June 30, 2025

| Distribution account | Total |
|--|-----------------------|
| Income | |
| 4-Copier Income | |
| 777670 Copier Fees | 3,190.42 |
| Total for 4-Copier Income | \$3,190.42 |
| 4-Investments | |
| 740020 Interest - Invested Funds | 286,869.43 |
| 740100 Interest Income-Bldg | 24,770.70 |
| Total for 4-Investments | \$311,640.13 |
| 4-Library Services/Sales | |
| 732120 Library Fines & Fees | 15.00 |
| 732130 Document Delivery | 60.00 |
| 770970 Fax | 102.00 |
| 777520 Conference Room | 2,425.00 |
| 780040 Paper/Supplies | 3.00 |
| 780042 Flashdrive | 5.00 |
| Total for 780040 Paper/Supplies | \$8.00 |
| 780180 Sale of Books | 2,084.50 |
| Total for 4-Library Services/Sales | \$4,694.50 |
| 4-Other Types of Income | |
| 740040 Interest Income | 822.22 |
| 769280 769280 | 485.65 |
| Total for 781360 Misc Income | \$485.65 |
| Total for 4-Other Types of Income | \$1,307.87 |
| 4-Revenue | |
| 731140 Law Library Fees-Muni Crt | 2,492,442.96 |
| 741040 Rental Income (Bldg use) | 228,096.69 |
| 741041 Parking Lot Revenue | 19,460.68 |
| Total for 741040 Rental Income (Bldg use) | \$247,557.37 |
| 781220 Contributions & Donations | 4.53 |
| Total for 4-Revenue | \$2,740,004.86 |
| Conference Room | 75.00 |
| Total for Income | \$3,060,912.78 |



| | |
|---|-----------------------|
| Cost of Goods Sold | |
| Gross Income | \$3,060,912.78 |
| Expenses | |
| 513160 Pension Expense - GASB No. 68 | 700.00 |
| 5-Administration | |
| 523230 Miscellaneous | 868.62 |
| 523260 Sales & Use Tax | 416.00 |
| 523290 Bank Charges | 2,065.09 |
| 523700 Office Supplies | 2,785.18 |
| 523720 Administrative Subscriptions | 2,919.64 |
| 523760 Postage-Mailing | 6,300.05 |
| 523940 Recruiting | 649.00 |
| 527660 Promotional Material | 330.48 |
| 527820 Staff Appreciation | 4,512.13 |
| 528120 Board Expenses | 2,339.53 |
| 546020 Travel (RCLL Business) | 807.38 |
| Total for 5-Administration | \$23,993.10 |
| 5-Collection | |
| 523620 New Books | 2,832.01 |
| 523621 Standing Order (Print Cont..) | 405,549.39 |
| 523622 Electronic Databases | 625,285.20 |
| 523820 Subscriptions | 64,928.72 |
| 523870 Material Processing Supplies | 545.16 |
| Total for 5-Collection | \$1,099,140.48 |
| 5-Equipment | |
| 523880 Copiers - Staff | 610.78 |
| 527580 Furniture Stock | 10,956.93 |
| 546080 Computers - Staff | 13,636.99 |
| 521360 Maintenance-Computer Equipment | 7,592.30 |
| 521640 Maintenance-Software | 10,484.29 |
| Total for 546080 Computers - Staff | \$31,713.58 |
| 546140 Library Equipment | 18,153.18 |
| 521340 Maintenance & Supplies | 2,400.00 |
| Total for 546140 Library Equipment | \$20,553.18 |
| Total for 5-Equipment | \$63,834.47 |
| 5-Facilities | |
| 520200 Communications-phone & internet | 12,283.55 |
| 520330 Communications (Tel & Internet) | 3,227.71 |
| 520845 Trash | 9,232.12 |
| 520945 Property Insurance | 153,949.22 |
| 522310 Maintenance & Repair - Rental | 105,866.68 |



| | |
|---|---------------------|
| 524740 County Support Service | 14,475.00 |
| 526500 Burglar Alarm System | 2,342.56 |
| 526600 Fire & Alarm System AT&T | 791.71 |
| 529500 Electricity | 50,703.67 |
| 529510 Heat/Air (Gas) | 22,363.68 |
| 529540 Rent, Parking, Utilities | 6,805.50 |
| 529550 Water | 5,016.21 |
| 542100 Building Renovation | 73,192.66 |
| Total for 5-Facilities | \$460,250.27 |
| 5-MCLE | 0.00 |
| 530301 MCLE Program | |
| Total for 5-MCLE | \$0.00 |
| 5-Professional Development | |
| 523100 Memberships | 0.00 |
| 523150 Staff Memberships | 790.50 |
| Total for 523100 Memberships | \$790.50 |
| 527841 In-House Staff Training | 2,205.77 |
| 528140 Conferences/Registration Fees | 3,298.50 |
| 529060 Public Service Transportation | 197.27 |
| Travel Expenses | |
| 528130 - Director Prof Develop | 4,299.07 |
| 528901 Air Transp-Out of State | 898.14 |
| 528960 Lodging | 1,412.19 |
| 528961 Lodging-Out of State | 2,649.31 |
| 528980 Business Meals | 99.53 |
| 528981 Meals-Out of State | 489.42 |
| 529040 Private Mileage Reimbursement | 215.28 |
| 529101 Parking Validation | 68.40 |
| Total for Travel Expenses | \$10,131.34 |
| Total for 5-Professional Development | \$16,623.38 |
| 5-Professional Services | |
| 524560 Audit | 21,705.00 |
| 524562 Accounting | 12,087.78 |
| 524680 Consultants - IT | 27,979.43 |
| 524681 Integrated Library System | |
| 525320 Security Guard Services | 51,273.14 |
| 525440 Professional Services | 249.99 |
| 525020 Legal | 11,807.11 |
| Total for 525440 Professional Services | \$12,057.10 |
| 525840 RCIT Device Access | 2,174.04 |
| Total for 5-Professional Services | \$127,276.49 |



| | |
|---|-----------------------|
| 5-Public Programs | |
| 520705 Food/Beverage | 607.04 |
| 527840 Public Programs | 1,546.90 |
| | <hr/> |
| Total for 5-Public Programs | \$2,153.94 |
| 5-Salaries & Employee Benefits | |
| 510040 Full Time Salaries | 563,556.41 |
| 510044 Part Time Salaries | 59,540.03 |
| 510045 Temporary Salaries | 33,547.31 |
| 513000 Full Time Retirement | 157,084.33 |
| 513002 Part Time Retirement | -4,057.02 |
| 513120 Social Security | 46,050.66 |
| 513140 Medicare | 10,769.92 |
| 513457 457 Contribution | 25,315.30 |
| 515000 Full Time Dental Insurance | 7,050.11 |
| 515040 Full Time Flex Benefit Plan | 86,044.44 |
| 515080 Full Time Health Insurance | -20,369.94 |
| 515100 Full Time Life Insurance | 1,316.70 |
| 515160 Full Time Vision Insurance | 710.47 |
| 515200 Retirees Health Insurance | 7,385.23 |
| 515220 CERBT Contribution | 1,200.00 |
| 515230 CEPPT Contribution | 2,400.00 |
| 515260 Unemployment Insurance | 3,782.35 |
| 517000 Workers Comp Insurance | 4,064.73 |
| 518121 SEIU Dues | 6,967.56 |
| 524561 Payroll Processing | 207.76 |
| | <hr/> |
| Total for 5-Salaries & Employee Benefits | \$992,566.35 |
| 5-Transfers | 0.00 |
| | <hr/> |
| Total for Expenses | \$2,786,538.48 |
| Net Operating Income | \$274,374.30 |
| Other Income | |
| 740200 | 74,845.25 |
| | <hr/> |
| Total for Other Income | \$74,845.25 |
| Other Expenses | |
| | <hr/> |
| Net Other Income | \$74,845.25 |
| Net Income | \$349,219.55 |

*Final figures from audited financial statements will not be available until Winter 2025.

Mission Statement

- ❖ To enable everyone in Riverside County to perform the highest level of research and practice through free and open access to the law.

Highlights of the Year

Service

The Law Library continually seeks ways to facilitate and improve access to current collection of legal materials, modern facilities, and knowledgeable staff to assist with legal research and practice for Riverside County residents. The Law Library continued to provide online services to county residents through the post-pandemic period, which enable them to have remote access to legal databases, reference assistance, public programs, legal research and MCLE classes.

- ❖ 6% decrease in patron visits (8,589 to 8,043)
- ❖ 11% decrease in total number of patron inquiries (6,452 to 5,691)
- ❖ 156% increase in combined total number of MCLE Class attendees (from 23 to 59).
- ❖ 82% increase in combined total number of Lawyer in the Library program attendees (from 41 to 75).
- ❖ 9% increase in YouTube subscribers (from 315 to 344)
- ❖ 46% increase in number of views of library's YouTube videos (from 2,158 to 2,756)
- ❖ 2 % increase in Instagram followers (from 782 to 801)
- ❖ 4 % increase in X (formerly Twitter) followers (from 243 to 252)
- ❖ 2% increase in eNews subscribers (from 1037 to 1056)

The Law Library continued offering online legal research classes and Minimum Continuing Legal Education (MCLE) programs for attorneys and paralegals, as well as the general public. It continually seeks new opportunities to collaborate with community groups, public agencies, the courts, local Bar associations and law library associations. This fiscal year, the Law Library participated in the Riverside County Bar Association New Attorney's Academy which was attended by 23 new law practitioners

PROGRAM OFFERINGS

▲ MCLE CLASSES

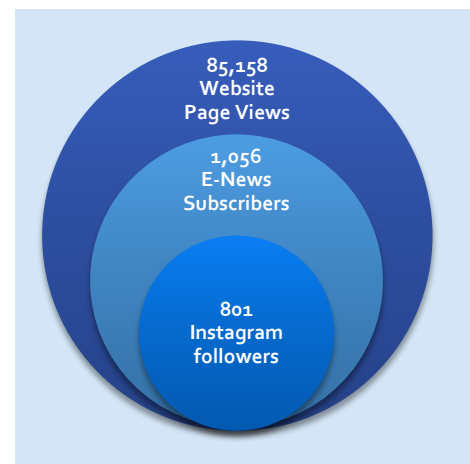
The State Bar-approved online MCLE Classes held in fiscal year 2024-2025 had 10 classes with a combined total of 59 attorneys in attendance.

▲ LAWYERS IN THE LIBRARY

The free legal clinics held in Indio and Temecula Law Resource Center provided legal assistance to 75 individuals in a variety of legal topics.

▲ LEGAL RESEARCH FOR EVERYONE VIDEOS

44 free legal research videos available on the library website specifically designed for the general public.



Library Statistics

| Location | Patron Visits/Use | In-Person Inquiries | Inquiries By Phone | Inquiries By Email | Online Inquiries | Total Inquiries | Patron Counts (library cards) | In-House Use Counts |
|-----------|-------------------|---------------------|--------------------|--------------------|------------------|-----------------|-------------------------------|---------------------|
| Riverside | 4190 | 974 | 636 | 197 | 70 | 1877 | 2818 | 1331 |



| | | | | | | | | |
|-----------------|-------------|-------------|-------------|------------|------------|-------------|-------------|-------------|
| Indio | 3,269 | 2,283 | 722 | 150 | 25 | 3,180 | 175 | 1,438 |
| Temecula | 273 | 287 | 203 | 44 | 11 | 545 | 12 | 0 |
| TOTALS: | 7732 | 3544 | 1561 | 391 | 106 | 5602 | 3005 | 2769 |

Collection

The total number of volumes in the Law Library’s collection is 50,546, a 6% decrease from last fiscal year’s 54,174. In fiscal year 2024-2025, there were 6,402 items withdrawn from the collection. Of the total number of items withdrawn, 1,294 items were withdrawn from the Victor Miceli Law Library collection; 4,984 items from the Indio branch collection; and 124 items from the Temecula Law Resource Center’s collection.

The Main Library maintains 39,502 volumes which includes California, Federal, and national-scope law resources, as well as superseded and historical materials. It maintains a collection of local City and County codes and ordinances. The library’s collection of practice materials is limited to California, Nevada and Arizona.

The Indio Branch has a collection of approximately 10,587 volumes of California and selected Federal materials. The collection in Indio, while it does not exactly duplicate the Main Library’s collection, consists of key print and electronic resources needed for effective legal research.

The Temecula Law Resource Center has a relatively small collection of about 457 volumes and access to core collection of legal databases including Lexis Advance, Westlaw, HeinOnline, LegalTrac, EbscoHost, Forms WorkFlow, CEB OnLaw, Wolters Kluwer’s VitalLaw, and Lexis Digital Library. The law books are housed in a designated *Law Resources Collection* within the general circulating collection of the Ronald H. Roberts Temecula Public Library. All print materials are California-specific.

| COLLECTION STATISTICS | RIVERSIDE | INDIO | TEMECULA |
|-------------------------------|------------------|--------------|-----------------|
| VOLUME COUNT AS OF 06/30/2025 | 39,502 | 10,587 | 457 |
| VOLUME ADDED | 1,217 | 586 | 47 |
| TITLE COUNT | 5,684 | 1,277 | 87 |
| TITLES ADDED | 123 | 65 | 11 |
| AUDIO VISUAL ADDED | 16 | 3 | 0 |
| TOTAL TITLES | 7,048 | | |
| TOTAL VOLUMES | 50,546 | | |

In addition to Lexis Advance, Westlaw, CEB OnLaw and Wolters Kluwer VitalLaw, the Law Library provides free access to 1,863 titles on Hein Online, 1,500 law reviews on LegalTrac, 350 full text publications on EbscoHost including Nolo Press titles. The Law Library also subscribes to “Voting Rights and Elections Laws” via HeinOnline. It also subscribes toTrellis, an AI-powered state court research and analytics platform which allows library users to access and search for state trial court dockets, rulings and filings across counties and states, plus information about judges, opposing counsel, motions, issues, and verdicts.

The Law Library also provides county residents remote access to EbscoHost, HeinOnline, LegalTrac, VitalLaw, and Westlaw Pro Se which enables them to search for cases, statutes, regulations, court rules, constitutions, and other primary law materials for all 50 states, as well as secondary legal sources. It also subscribes to the Lexis Digital Library which allows county residents remote access to full-text and searchable eBook collection of LexisNexis treatises, deskbooks, practice



guides, formbooks and statutes. The combined total number of remote logins to the library’s legal databases this fiscal year is 2111, a 54% decrease from last year fiscal year’s 4,655 total.

| Legal Database Usage Statistics | | | | | |
|---------------------------------|-----------------|--------------------------|-----------------------|---------------------------------|--------------------------|
| EbscoHost | Sessions | Total Searches | Total Requests | Total Full text Requests | Abstract Requests |
| | 345 | 1089 | 2108 | 1686 | 422 |
| Lexis Digital Library | Users | Total Check outs | Total Holds | eBook | Audio |
| | 271 | 1476 | 69 | 1474 | 2 |
| HeinOnline | Visits | Articles | Hits | PageViews | Searches |
| | 265 | 454 | 10223 | 797 | 620 |
| Gale OneFile: LegalTrac | Sessions | Searches | Retrieval | | |
| | 97 | 245 | 95 | | |
| Westlaw -Remote | Sessions | | | | |
| | 1133 | | | | |
| Wolters-Kluwer | | Distinct Sessions | | | |
| | | 5,292 | | | |
| Trellis | | Content Views | | | |
| | | 2563 | | | |
| CEB OnLaw | | Usage Minutes | Page Views | | |
| | | 15,912 | 5,739 | | |
| Total remote log ins: | 2111 | | | | |

The Law Library also has an art collection of more than 50 art pieces including paintings, prints, photographs, and sculptures. The art pieces are on display both in Riverside and Indio. Most of the paintings are watercolor and by California artists, primarily from Riverside County.

Information Technology

The Law Library is committed to providing cost-effective information technology infrastructure that supports the legal information and research needs of its county residents and enables them to keep up with recent developments in the law, legal research, and practice.

With the implementation of OCLC WMS (WorldShare Management Services) in 2022, the Law Library’s print and electronic resources workflows including acquisitions, circulation, discovery, eResource management, and analytic reporting are integrated within a single Web-based interface, with access to WorldCat data and knowledge base and OCLC’s latest cataloging tools. It enables staff to easily configure and manage tasks, as well as provide them with all the functionality, flexibility, and a robust platform that will help improve library services, realize cost efficiency, and enhance cooperative collection development, and collaborative approaches to technical services. It provides patrons with a single search that connects them to the Law Library’s print, electronic, and digital resources as well as those held by thousands of libraries worldwide.

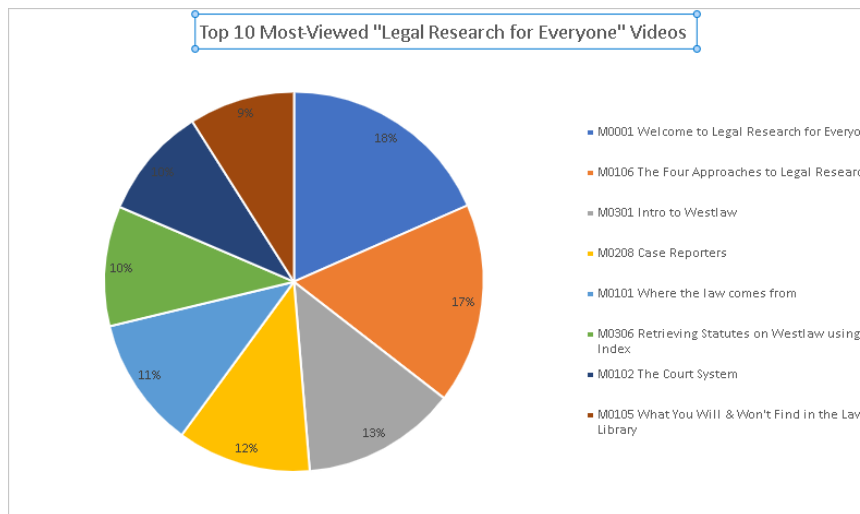
The Riverside County Law Library hosts six public computer workstations in its downtown Riverside location and six public computer workstations in its Indio branch. The Law Library maintains 12 staff computer workstations and laptops across all branches; 3 servers (1 staff/private, 1 public, 1 remote); and a publicly accessible wireless network in Riverside and Indio locations. With the acquisition of new copiers and vending card machines for Riverside in 2022, patrons can easily buy and make copies on their own with minimal assistance from library staff. The compact shelves were retrofitted with upgraded system controls including state-of-the-art touch-screen controls, photo safety sweeps, aisle entry sensors, and electric motors on all carriages. With the cloud migration of the Library staff computer network completed in 2024, librarians can work remotely from home and effectively provide reference and research assistance to library users.

Successfully balancing information technology costs while designing a strategic roadmap for service upgrades and expansions is an integral part of planning for the future. Library user feedback on the law library’s information technology resources remains an important part of this process. and allocating funds for information technology infrastructure and support continues to be a key investment point for the Riverside County Law Library.

Community Engagement

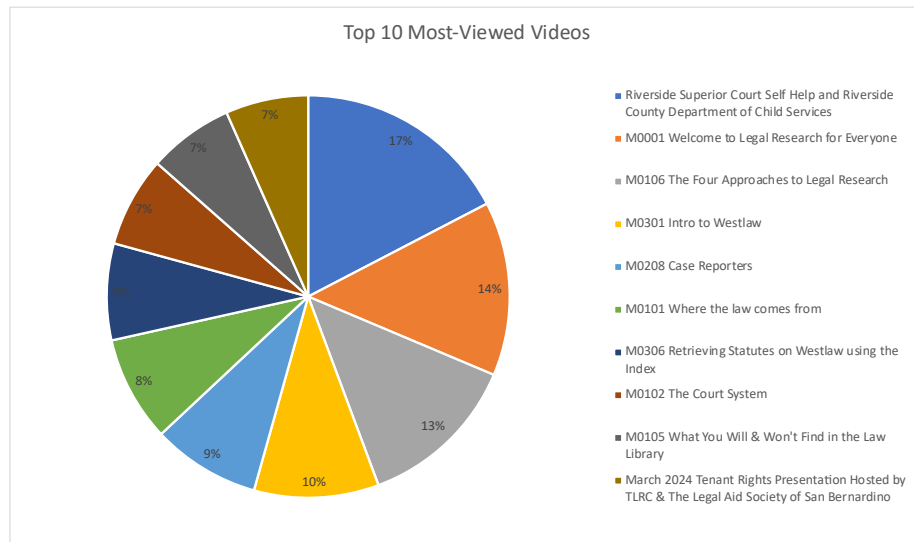
Website & Social Media

The Law Library continues to move towards a well-balanced collection of legal materials in print and electronic formats. It leverages use of technology in efforts to enhance its online resources and services. Since the redesign of RCLL’s website in 2021, the library continually adds relevant and practical legal research-related content to its website including links to online legal reference service, legal research guides and videos, legal research and MCLE classes, and remote access to legal research databases and eBooks. The Legal Research for Everyone page which contains a series of short video tutorials was added in 2022 to the library’s YouTube channel. These videos are specifically designed to teach legal research using print and online sources to anyone without legal training or background. These videos were viewed 744 times for 32 minutes on average per view.



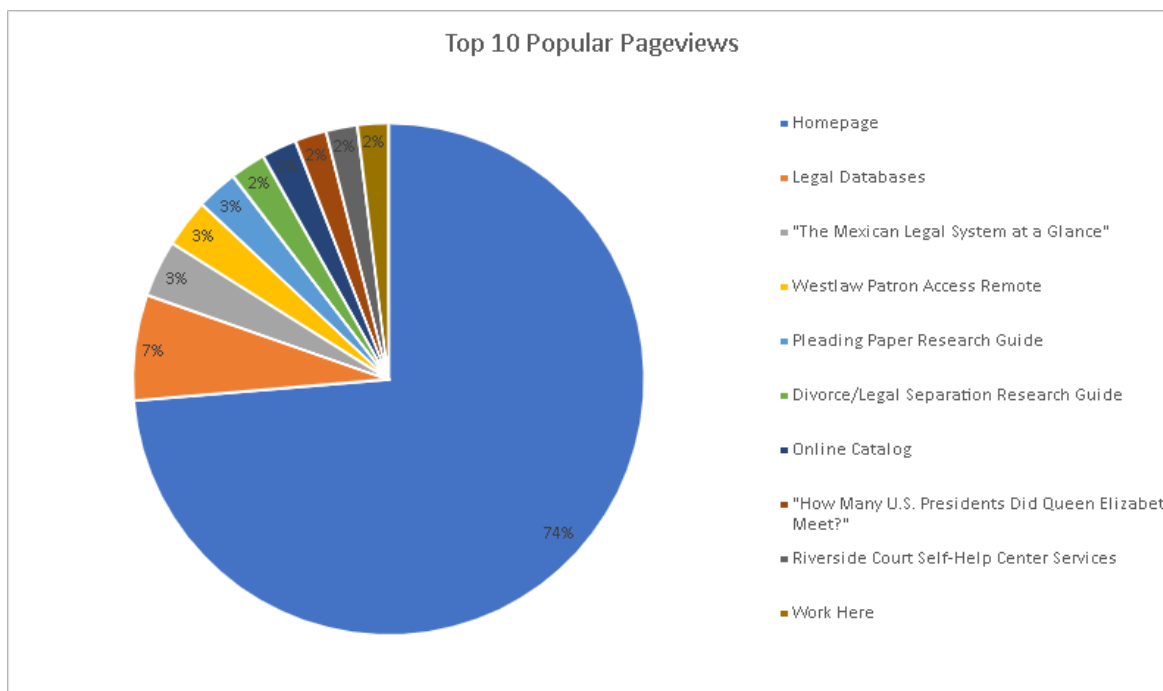
| Web Presence | Total No. |
|-----------------------|-----------|
| Website Page Views | 200,697 |
| eNews Subscribers | 1,056 |
| Instagram Followers | 801 |
| Facebook Followers | 644 |
| X (Twitter) Followers | 252 |

In addition, the videos on the Law Library’s YouTube channel were viewed 979 times in fiscal year 2024-2025. The top three videos that received the most views are: *Riverside Superior Court Self Help and Riverside County Department of Child Services; Welcome to Legal Research for Everyone, and The Four Approaches to Legal Research.*



The Law Library provides county residents access to its online catalog and enables them to search for titles in its print and electronic collection, as well as those held by thousands of libraries worldwide via OCLC WorldCat.

The RCLL website received 85,158 pageviews this fiscal year. The number of website visits during fiscal year 2024-2025 shows that 75% are views of the RCLL's Homepage, 7% - Legal Database page, and 3% each for "The Mexican Legal System at a Glance," Westlaw Patron Access Remote, and Pleading Paper Research Guide resource pages.



Public Programs & Special Events

The Law Library remains steadfast with its commitment to providing access to legal information to members of the legal community and the general public. This fiscal year, National Law Day (May 1st) was celebrated with a week-long series of

public programs including *Small Business Workshop: Navigating Legal Considerations in the Creative Arts*, held in collaboration with the Inland Counties Legal Services on April 29, 2025. The program was held in-person at the Victor Miceli Law Library and simulcast to all branch locations via Zoom which had 39 registrants and 23 attendees. The Law Library also held a Trivia night on U.S. Civics and History on April 30, 2025 at the Ronald H. Roberts Temecula Public Library which had 10 participants. National Law Day programs culminated with an Art Exhibition and Awards Ceremony on May 1st at the Victor Miceli Law Library which had 21 attendees including students from local public schools that participated in the 2025 Law Day Art Contest.



The Riverside County Law Library is a California State Bar approved MCLE provider and during this fiscal year, it held free virtual MCLE courses on legal research and law-related topics to help attorneys and paralegals earn continuing legal education credits and meet their MCLE compliance requirements. In addition, the Law Library has subject-specific MCLE



programs on CDs & DVDs available for attorneys and paralegals to check out and earn self-study credits. There was a total of 312 MCLE materials including 24 MP3 files, with total of 34 items circulated this fiscal year.

| 2024-2025 MCLE Classes | | | |
|---|---------------------------------------|------------|----------------|
| TITLE | Instructor/Speaker | DATE | # of Attendees |
| LexisNexis MCLE: What is Legal Artificial Intelligence and Who is Regulating It? 1 credit hour, general | Stephan Shields, Lexis Representative | 7/16/2024 | 4 |
| LexisNexis MCLE: Legal Research for the Insurance Practitioner 1 credit hour, general | Stephan Shields, Lexis Representative | 8/20/2024 | 4 |
| LexisNexis MCLE: Common Ethical Traps for In-House Counsel 1 credit hour, Ethics | Stephan Shields, Lexis Representative | 9/17/2024 | 5 |
| Trellis MCLE: Spotlight on Professional Responsibility & Technology 1 credit hour, Ethics | Nicole Clark, Trellis Representative | 9/24/4025 | 31 |
| LexisNexis MCLE: The Dawning of a New Era: Combining Extractive and Generative AI for New Possibilities 1 credit hour, Ethics | Stephan Shields, Lexis Representative | 10/15/2024 | 3 |
| LexisNexis MCLE: Ethics for Legal Professionals When Using Technology 1 credit hour, Ethics | Stephan Shields, Lexis Representative | 11/19/2024 | 5 |
| LexisNexis MCLE: Artificial Intelligence in the Workplace 1 credit hour, general | Stephan Shields, Lexis Representative | 12/17/2024 | 1 |
| LexisNexis MCLE: What is Legal Artificial Intelligence and Who Is Regulating It? 1 credit hour, general | Stephan Shields, Lexis Representative | 4/15/2025 | 2 |



| | | | |
|---|---------------------------------------|-----------|---|
| LexisNexis MCLE: Online Legal Research and Resources 1 credit hour, general | Stephan Shields, Lexis Representative | 5/20/2025 | 3 |
| LexisNexis MCLE: Diving Deeper Into Legal Research Potential 1 credit hour, general | Stephan Shields, Lexis Representative | 6/17/2025 | 3 |

Collaborations

- ❖ **Lawyers in the Library** – In collaboration with the Desert Bar Association, the Law Library has for several years hosted a *Lawyer in the Library* program which is designed to provide free 20-minute legal consultations to county residents dealing with issues in the areas of family law and general civil litigation matters. The program is held in the Indio Branch every 3rd Tuesday of the month, from 2:00pm to 4:00pm. The Temecula Law Resource Center in collaboration with the Southwest Riverside County Bar Association held three *Lawyer in the Library programs*, held in July 2024, December 2024, and May 2025. The program focused on family law, probate & estate planning, and real property law. The combined total number of individuals that received free legal consultations through the *Lawyer in the Library* program is 75, an 82% increase from fiscal year 2023-2024.
- ❖ **ICLS Consumer Rights Clinic** – The Law Library, in collaboration with Inland Counties Legal Services, hosted a consumer rights clinic every 2nd and 4th Thursday of the month, from 4:00 pm to 7:00 p.m. in the Temecula Law Resource Center. ICLS staff attorneys provide free advice and assistance in legal matters involving consumer credits, medical and student loans, and debt collections. This fiscal year, 35 county residents received legal assistance in consumer debt collection matters.
- ❖ **SCALL Public Access to Legal Information (PALI) Committee** – The Law Library and the Southern California Association of Law Libraries PALI Committee, jointly held the *Legal Research for non-law librarians* program on August 22, 2024 at the Victor Miceli Law Library and had 23 attendees including 19 librarians and staff members from local area public libraries across the county.
- ❖ **Temecula Law Resource Center** – Established in November 2011, the Law Library’s partnership with the City of Temecula makes it possible to provide the Southwest Riverside County residents access to current collection of legal materials, legal reference service, legal research and continuing legal education classes, and public legal education programs. The continued success of this partnership has raised the level of public awareness of the Law Library’s value to the communities in the Southwestern region of the County.
- ❖ **UCR, Extension Paralegal Program** – For the past several years, the Victor Miceli Law Library has made its legal resource materials, services, and staff available to support the legal research education needs of the UCR Extension Paralegal Program students. The Law Library conducted a virtual tour for 26 paralegal program students this fiscal year. It also held a tour of the Victor Miceli Law Library for the San Bernardino County Law Library staff members and its new Director.

Staff Activities

The Riverside County Board of Law Library Trustees considers its law library staff an important asset crucial to providing excellent customer service. Hence, the trustees completely support the staff’s professional development and community



outreach activities. The staff's diverse educational and cultural background are important elements in ensuring that the Law Library meets the legal information service needs of a community of library users as diverse as the communities of Riverside County. The Annual Staff Retreat held on September 30th in Victor Miceli Law Library included a 5-hour Adult & Pediatric First Aid/CPR/AED training provided by the American Red Cross. Staff learned how to identify and respond to common sudden illnesses such as seizures, strokes, allergic reactions, poisoning and diabetic emergencies. They also received hands-on training on how to respond to breathing and cardiac emergencies. Everyone who participated received a certificate of completion that is valid for two years.

Staff continue to learn and keep themselves informed of current developments and best practices in legal information services and legal research by attending Webinars and Conferences in person throughout the fiscal year including the following:

Law Library Director, Victoria Williamson – Attended the American Association of Law Libraries (AALL) 2024 Meeting & Conference *Lead, Innovate, Transform* held on July 20-23, 2024 in Chicago, Illinois; SJSU Library 2.0 special mini-conference, *Library 2035: Imagining the Next Generation of Libraries* held online on Tuesday, October 1st, 2024; *Internet Librarian Connect 2024* virtual conference held on October 22-24; Council of California County Law Librarians (CCLL) Fall Meeting held virtually on October 7; 53rd Annual SCALL Institute *AI Beyond the Hype* held on February 7-8, 2025 at the Grand Horton Hotel in San Diego; and serves on the AALL Government Law Libraries Special Interest Section Standards Committee as chairperson; CCLL Legislative Advocacy Committee; Riverside County Bar Association's (RCBA) Committee on Lawyer Referral Services, and City of Moreno Valley Library Commission. Participated as speaker at RCBA's New Attorneys Academy held on November 15, 2024.

User Experience Librarian, Andrea Valencia – Attended the American Association of Law Libraries (AALL) 2024 Meeting & Conference *Lead, Innovate, Transform* held on July 20-23, 2024 in Chicago, Illinois; and Webinars on *All About HeinOnline's Digital Services* (July 9), *We Research with the Witkin State Law Library* (February 11), *CEB CEQA Suspension: 5 Key Interim Measures Every Attorney Should Know for Wildfire Recovery* (February 26), *ABA 2025 Law Day Virtual Launch* (March 11), and *HeinOnline Bridging Generations: A Father-Daughter Legacy in Law Librarianship Research* (April 24).

Acquisitions & Metadata Librarian, Rhonda Cloud – Attended the American Association of Law Libraries (AALL) 2024 Meeting & Conference *Lead, Innovate, Transform* held on July 20-23, 2024 in Chicago, Illinois.

Administrative Officer/Librarian I, Lauren Patterson – Attended the CLA (California Library Association) Conference held on October 17-18, 2024 in Pasadena and led the *Community-Driven Libraries: Exploring Co-Design with Catalyst Leaders* program session held on October 17th; CalPERS Forum held on October 28-30, 2024 in San Diego; and Webinars on *CalPERS Health Open Enrollment* (September 12); *CalPERS Health Open Enrollment* (September 12), *Library 2.0 - Workplace Violence Prevention: Following and Emulating California's Mandates for a Safe Library* (August 1), California Libraries Learn (CALL) *How to Reach Underserved and Marginalized Community Members* (August 29), *Mamava: Cultivating Workplaces that Support New Parents* (September 19), Beverly Hills Bar Association: *A Guide to Property Damage Claims Following a Natural Disaster* (January 14), and CDF: *The Future of DEI for California Employers in a Shifting Legal Landscape* (April 30). She led and coordinated the website migration of the library website from Wordpress to Drupal platform with RCIT; and the National Law Day program in May 2025. She serves as Membership Committee Co-Chair of the AALL Black Law Librarians Special Interest Section.

Indio Branch Librarian, Terry Conaway – Attended the Trellis Webinar on *Spotlight on Professional Responsibility* (September 24), University of Arizona online class on *The Law on Police* (October 15), Lexis Webinar *What is Artificial Intelligence and Who is Regulating It?* (December 11), and Techsmith Webinars on *How to Make Videos*



Quickly and Consistently and *3 Ways to Turn PowerPoint Slides into Videos* (April 29). She also attended RCLL *Patron Incident Training* (September 27), *Workplace Violence Prevention Training* (December 10), and *Service Animal Training* (March 27).

Temecula Branch Librarian, James Phaphone attended the 53rd Annual SCALL Institute *AI Beyond the Hype* held on February 7-8, 2025 at the Grand Horton Hotel in San Diego and Southwest Riverside County Bar Association Monthly Lunch Meeting on February 20, 2025; and Niche Academy Webinars on *Accessibility in Your Library* (July 20), *Civic Literacy in Public Libraries* (August 21), *The First Amendment for Libraries* (February 3), and *Cataloging (from the Pioneer Library System)* (April 26); WebJunction - *Turning Strategy Into Action With Theory of Change* (February 26), *Introduction to Cataloging For Noncatalogers* (April 2), and *RDA in 10 Easy Steps* (April 3). James was the recipient of RCLL 2024 *Significant Contribution Award* and *California Public Library Staff Education Program Tuition Reimbursement Grant*.

Library Assistants: Yanis Azzou attended the CALL *Mental Health First Aid Instructor Certification Program* held on September 23-26, 2024. He also attended the RCLL *Reference Training* (August 29), *Patron Incident Training* (September 24), *California Statutory History Research Training* (January 28), *Serials Processing Training* (March 26), *Service Animal Training* (March 27), and *Fire Drill Training* (April 16); Webinars on ABA 2025 *Law Day Virtual Launch* (March 11) and *D-Tech Security Gate Training* (May 29).

Matthew Palacios attended the 53rd Annual SCALL Institute *AI Beyond the Hype* held on February 7-8, 2025 at the Grand Horton Hotel in San Diego and the virtual SCALL *Spring Meeting* held on March 19, 2025. He also attended the RCLL *Reference Training* (August 29), *Patron Incident Training* (September 24), *Workplace Violence Prevention Training* (December 10), *California Statutory History Research Training* (January 28), *RCIT Drupal Website Training* (February 18), *Serials Processing Training* (March 26), *D-Tech Security Gate Training* (May 29), Webinars (recording): *ABLE - Introduction to Technical Services and Catalog Records* (December 11), *ABLE - Introduction to MARC and Negotiate Contracts and RFPs Like a Pro* (February 13), *How to Facilitate Meetings and Discussions*, *PCI Effective Communication During a Conflict*, *Secrets to Climbing the Management Ladder* (February 27), *ICLS Small Business Seminar* (April 30) and *Trellis Database Training* (May 6). Matthew was the recipient of the RCLL 2024 *Employee of the Year Award*.

Andrea Larios-Lopez attended the RCLL *Workplace Violence Prevention Training* (December 10), *Service Animal Training* (March 27), and *Fire Drill Training* (April 16); Webinar on ABA 2025 *Law Day Virtual Launch* (March 11), *Trellis Database Training* (May 6), and *D-Tech Security Gate Training* (May 29).

Sofia Orea attended *Trellis Database Training* (May 6).

Laura Whyte attended Webinars on *HeinOnline Digital Sessions* (July 9) and *Altmetric Integration: New Updates* (March 4), *Lexis What is Artificial Intelligence and Who is Regulating It?* (July 16), *Trellis Spotlight on Professional Responsibility* (September 24), and *Trellis Database Training* (May 6), *LACLL Tribal Innovation: Lessons from Tribal Law and Justice* (November 8), *Webjunction Support Domestic and Sexual Violence Survivors at the Library* (September 27), *CALL Re-entry Services for Decarcerated Patrons at Your Library* (January 28) and *Researching with the Witkin State Law Library* (February 11), *LLMC Getting to Know LLMC Digital* (January 29), *ABA Law Day Virtual Launch* (March 11), *SCALL virtual Spring Meeting* (March 19), *Cal. State Law Library online program Law Librarian Office Hours* (June 6), *RCLL Patron Incident Training* (September 27), *Workplace Violence Prevention Training* (December 10), *California Statutory History Research Training* (January 23), and *Service Animal Training* (March 27). Laura is the recipient of RCLL 2024 *Customer Service Award*.



America Ochoa attended the RCLL *Reference Training* (August 20), *Patron Incident Training* (September 27), *Workplace Violence Prevention Training* (December 10), and *Service Animal Training* (March 28).

Sherri Gagliardi attended the American Library Association (ALA) online class on *Reader Advisory* (September 10) *Communication is More Than Words* (November 5), *Cross Reference Fundamentals* (January 2), and *Basic Cataloging* (April 8), Lexis Webinar *What is Artificial Intelligence and Who is Regulating it?* (July 16), Trellis Webinar *Spotlight on Professional Responsibility* (September 24) and *Trellis Database Training* (May 6), CALL Webinar *Re-entry Services for Decarcerated Patrons at Your Library* (January 28), California State Library online program *Law Librarian Office Hours* (June 6), RCLL *Reference Training* (August 30), *Patron Incident Training* (September 27), *Workplace Violence Prevention Training* (December 10), and *Service Animal Training* (March 27).

Luis Vasquez attended the Riverside County Superior Court *An Introduction to Self-Help Services* (August 28), LLMC Webinar *Getting to Know LLMC Digital* (January 29), *Trellis Database Training* (May 6), RCLL *Reference Training* (August 28), *Patron Incident Training* (September 27), *Workplace Violence Prevention Training* (December 10), and *Service Animal Training* (March 31).

Organizational Chart, 2024-2025

