

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
October 10, 2025**

PRESENT

Hon. Kira Klatchko, Vice President
Hon. Cheryl Murphy
Hon. Harold Hopp
Hon. Magdalena Cohen
Yoginee Braslaw, Esq.
Victoria Williamson, Secretary

ABSENT

John Boyd, Esq., President
Hon. Johnnetta Anderson

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order at 12:15 p.m. by Vice President Klatchko by video-conference from the Palm Springs Branch.

II. PUBLIC COMMENT

No members of the public present.

III. REGULAR SESSION

A. Acceptance of the Agenda of October 10, 2025 Regular Meeting

It was moved by Judge Hopp, seconded by Yoginee Braslaw, affirmatively voted upon unanimously, and motion carried.

B. Approval of the Minutes of August 8, 2025 Regular Meeting

It was moved by Judge Cohen, seconded by Judge Hopp, affirmatively voted upon unanimously, and motion carried.

C. Airducts Repair Project Update

Ryan was absent at this meeting due to a family emergency. Victoria stated that Ryan did not have any real update other than they will be submitting their proposal to the Board at the December meeting. They are preparing the documents to launch the bid on November 4 with a bid period to close on November 18.

D. Indio Relocation Project Update

Vice President Klatchko reported from the new library space inside the Palm Springs Court building. She stated that the library looks nice, just a few construction-related materials can be seen here and there, like a ladder but all in all, the library is looking good. IT equipment and Internet service still need to be installed. Victoria stated that Frontier has not assigned someone to work on this account yet and hasn't given an Internet service installation date yet.

Vice President Klatchko suggested having some kind of event in the library and inviting the court staff to the event so they know that the library is now in the Court house building. Victoria agreed to plan a "meet & greet" social event for the court staff and other employees in the building, prior to the library grand opening event.

E. RivCo Facilities Maintenance Service Cost Increase

The library received a \$15,713.33 invoice for facilities maintenance service for August 2025. In an email sent to the library, it stated that this amount is the monthly allocated share of cost for maintenance services that the library will be billed for FY 2025-2026. This amount is a huge increase from the average monthly bill that the library was billed in the past. A meeting with Kristie at the County Facilities Management Dept. to get more

information and clarification on how they arrived at their numbers is scheduled for October 15th. President Boyd, Victoria and Lauren will be in this meeting.

F. Director's Report

Victoria stated that the written report provided to the Board contained separate lists of library programs, and separate charts of library usage, collection, database usage statistics, social media engagements, and patron incidents for the months of August and September. Moving forward the information for the two prior months will be consolidated into one list or chart. The Staff Monthly Briefings will remain separate. A few incidents occurred in September, two of the incidents involved a patron who on separate occasions refused to leave the library after closing time. One incident occurred involving a patron with a service animal who complained about being harassed by the security guard because he was asked not to bring the animal into the library. An incident at the Temecula branch occurred involving a patron who, based on his religious belief, challenged and tried to debate about the impropriety of holding a program on divorce.

G. Acceptance of the July & August 2025 Financial Report

It was moved by Yoginee Braslaw, seconded by Judge Murphy, affirmatively voted upon unanimously, and motion carried.

H. Acceptance of the Annual Report FY 2024-2025

It was moved by Yoginee Braslaw, seconded by Judge Murphy, affirmatively voted upon unanimously, and motion carried.

IV. ADJOURNMENT / NEXT MEETING

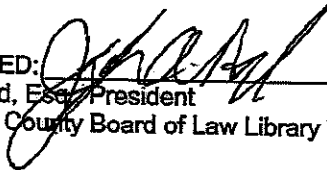
There being no further business to come before the Board, the meeting was adjourned at 12:41 p.m. Next regular meeting is scheduled for December 12, 2025, at 12:15 pm.

MINUTES:



Victoria Williamson, Recording Secretary
Riverside County Board of Law Library Trustees

APPROVED:


John Boyd, Esq., President
Riverside County Board of Law Library Trustees