

**MINUTES OF SPECIAL MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
February 13, 2013 3:30 pm**

Present:

Judge Michele Levine, President
Robert Dunn, Esq. Vice-President
Judge Irma Asberry
Judge Gloria Trask
Judge Charles Field (Ret.)
W.W. "Bud" Miller, Esq.
Joseph Peter Myers, Esq.
Gayle E. Webb, Secretary

I. **CALL TO ORDER**

The Special Meeting of the Riverside County Board of Law Library Trustees was called to order by Judge Levine at 3:30 pm.

II. **REGULAR SESSION**

A. Acceptance of the Agenda

It was moved by Judge Field, seconded by Judge Trask and affirmatively voted upon to accept the Agenda for February 13, 2013.

B. Approval of the Minutes of the January 25, 2013 Special Meeting

It was moved by Judge Field, seconded by Joe Myers and affirmatively voted upon to approve the Minutes of the January 25, 2013 Special Meeting. Bud Miller abstained.

C. Acceptance of the January 2013 Financial Report.

The Interim Director was unable to produce the report for this meeting due to the training of a new Accounting Clerk.

D. Directors Update.

The Interim Director reviewed current activities at all three locations. The MOU with SEIU was signed today at 3 pm; five programs for the public are being planned with the Temecula partnership; an additional part time employee will be hired in Indio to restore early morning hours for attorneys; EDA has properties to review for the Indio move but cannot provide shuttle service if far from the Courthouse. It was recommended that we make the County Supervisor as well as the President of the Desert Bar aware of the difficulties with relocation. Board members will be sent a copy of the lease agreement with the Desert Trial Academy before agreeing on the charges for its use of the Indio Law Library three nights a week.

III. **CLOSED SESSION**

At 4:00 pm, Judge Levine announced that the Board would go into Closed Session for:

A. Public Employee – Law Library Director

Three candidates were interviewed this morning by the entire Board. Norm Roberts Consulting will complete their work within the next week. (Judge Field left the meeting)

B. Conference with Real Property Negotiator

Robert Dunn reported on utility costs received from the County and the state of the transfer of properties. Judge Levine will correspond with Rob Field of the EDA regarding needed documents.

IV. **RECONVENE OPEN SESSION**

It was moved by Judge Trask, seconded by Judge Levine and affirmatively voted upon to direct Provident and Community Banks to remove both the late Judge Victor Miceli and Sarah Eggleston from their records as signatories on all Law Library accounts. There being no further business to come before the Board, the Special Meeting was adjourned at 4:45 pm.

MINUTES: Gayle E Webb
Gayle E. Webb, Secretary
Riverside Board of Law Library Trustee

E. A. Manouchehri
E. A. Manouchehri, Associate Director

APPROVED: Michele Levine
Judge Michele Levine, President
Riverside Board of Law Library Trustees