

**MINUTES OF REGULARLY SCHEDULED MEETING  
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES  
March 2, 2018**

PRESENT

Hon. Michele Levine, President  
Robert Dunn  
Joe Peter Myers, Esq.  
Hon. Gloria Trask  
Hon. Irma Asberry  
Hon. L. Jackson Lucky IV  
John Boyd  
Victoria Williamson, Secretary

GUEST

Bradley Neufeld

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**I. CALL TO ORDER**

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees, was called to order by President Michele Levine at 12:26 pm.

**II. PUBLIC COMMENT**

Mr. Juarez, a new library intern who will be working in the Indio branch, introduced himself to the board. A 2<sup>nd</sup> year law student at Cal. Desert Trial Academy, Isaac also works as legal intern for Simon A. Housman, Esq. office in Palm Desert.

**III. REGULAR SESSION**

**A. Acceptance of March 2, 2018 Meeting Agenda**

It was moved by Robert Dunn, seconded by Judge Trask and was unanimously voted upon to accept the agenda for the March 2, 2018 meeting.

**B. Approval of Minutes of February 2, 2018 Regular Meeting**

It was moved by Judge Lucky, seconded by John Boyd, voted upon and motion carried.

**C. Director's Report**

February Programs: 3 Family Law workshops with 32 attendees. Lawyers in the Library program in Indio had 6 attendees. Mahum and I attended the Bridge-the-Gap program on February 9 which had 26 attendees

Staff: We have another intern Stephanie Nava-Angeles, who will be working in Riverside. A UCR student majoring in Political Science and Sustainability, Stephanie also works as a student operator at UCR Multimedia Technologies providing technical support to UCR students and staff. Her past internships include community outreach work for Chino Basin Water Conservation District, free legal aid case-intake for IELLA, and as clean air ambassador for UC Wellness Program.

We hire a new library assistant, Lauren Patterson. She has a JD degree from USC Law School, works as administrative aide for the City of Rialto. She served as a board member of Riverside I/O, a non-profit organization that provide coworking space for tech entrepreneurs and freelancers encouraging the tech community in the inland empire.

Mahum attended the UCR Phi Alpha Delta Lawyers Banquet on February 23 and spoke to 30 students about the library and law librarianship.

Theresa is working with the Desert Legal Aid and "One Justice" to hold a free legal clinic on Estate Planning for Veterans in Indio set for March 14 & March 15. One Justice is a

non-profit organization based in Los Angeles. It is an innovation lab that applies creative problem solving and design approaches to increase legal services to those in need.

Theresa will be doing a presentation about the law library, its programs and services during the manager's meeting for all the public libraries in the Desert. It is set for March 5 & March 7. She will also be serving on DBA's Lawyer Referral Service Committee.

Facilities: Marty did a job walk of the law library building with the electrical and mechanical contractor to get pricing on the key components of electrical and mechanical systems replacement. He anticipates receiving the pricing no later than March 9, 2018.

**D. Acceptance of the January 2018 Financial Report**

It was moved by Joe Myers, seconded by John Boyd, voted upon and motion carried.

**IV. CLOSED SESSION:**

**A.** At 12:30 pm Judge Levine announced that the Board will go into closed session with respect to the item of business discussed pursuant to:

- Cal. Govt. Code §54954.5(e) Public Employee Discipline/Dismissal/Release
- Cal. Govt. Code §54954.5(f) – Conference with Labor Negotiator (Negotiator: Victoria Williamson; Parties: Law Library and SEIU Local 721)
- Cal. Govt. Code §54957 (b) – Public Employee Performance Evaluation – Law Library Director

**B.** At 1:36 pm President Levine reconvene to open session with nothing to report.

**V. ADJOURNMENT / NEXT MEETING**

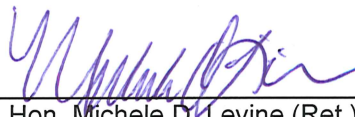
The next scheduled meeting of the Board of Law Library Trustees will be on Friday, April 6, 2018 at 12:00 pm. There being no further business to come before the Board, the general meeting was adjourned at 1:45 pm.

MINUTES:



Victoria Williamson, Secretary  
Riverside County Board of  
Law Library Trustees

APPROVED:



Hon. Michele D. Levine (Ret.), President  
Riverside County Board of  
Law Library Trustees