

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
January 4, 2019**

PRESENT

Hon. Michele Levine, President
Robert Dunn, Vice President
Hon. Irma Asberry
Joseph Peter Myers, Esq.
John Boyd, Esq.
Victoria Williamson, Secretary

ABSENT

Hon. Gloria Trask
Hon. Jackson Lucky

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees, was called to order by Judge Levine at 12:32 pm.

II. NO PUBLIC COMMENT

III. REGULAR SESSION

A. Acceptance of January 4, 2019 Meeting Agenda

It was moved by Judge Asberry, seconded by John Boyd and was unanimously voted upon to accept the agenda for the January 4, 2019 meeting.

B. Acceptance of Minutes of December 7, 2018 Regular Meeting

It was moved by Joseph Peter Myers, seconded by Judge Asberry, and was voted upon to accept the minutes of December 7, 2018 regular meeting. John Boyd abstained.

C. Director's Report

December programs: 2 Family Law workshops had 24 attendees. Lawyer in the Library program in Indio had 4 attendees. 2 Library tours conducted for attorneys in Indio and in Riverside. IELLA clinic had 6 attendees.

CCCLL Legislative Committee and Executive Board sent a letter to the Cal. Law Revision Commission stating its position regarding the proposed repeal of the Govt. Code §70394. CCCLL contends that the work of the task force established by Govt. Code §70394 was never completed and urgently seek development of an ongoing, stable and adequate funding source for county law libraries via a new task force or direct legislation. The Cal. Law Revision Commission has decided to proceed with recommending repeal of the section but will also include language along the lines CCCLL requested.

The library received on December 27th invoices for facilities maintenance for the following period:

3/1/2018 – 4/30/2018	\$6,532.97
5/1/2018 – 5/31/2018	\$4,639.01
6/1/2018 – 6/30/2018	\$6,093.94
7/1/2018 – 7/31/2018	\$8,432.96
8/1/2018 – 8/31/2018	\$5,184.75
9/1/2018 – 9/30/2018	\$6,012.56
10/1/2018 – 10/10/2018	\$17,546.91
Total:	\$54,443.31

The October invoice included the charges for removal and replacement of 60-ton air compressor (\$24,853) and 5-year warranty (\$4,470).

D. Approval of 2018-2021 MOU with SEIU Local 721

No action taken by the Board.

E. Budget for Director's Professional Development

There is consensus amongst the trustees that the amount budgeted for the Director's professional development be separated from the Staff's professional development. A motion was made by John Boyd that of the total amount budgeted for the Staff's professional development, 1/3 should be allocated to the

Director's and 2/3 be allocated to the Staff's. The motion was seconded by Joseph Peter Myers, voted upon and motion carried. Robert Dunn abstained.

Judge Levine asked the Director to write a letter, citing to the prior agreement with the County that the facility maintenance invoices be billed monthly, and to pay the total amount on the invoices received on December 27, 2018, in installments of \$10,000 per month.

Add to next month's agenda the item of facilities maintenance invoicing issue and invite Steve Gilbert and George Gemberling to attend the February 1st meeting to discuss maintenance of the law library building.

F. Schedule a Special Meeting to Discuss Strategic Plan for Law Library Building

The date for the special meeting is tentatively set for January 28 or January 31, from 10:00 am to 5:00 pm. Topics for the special meeting will be circulated among the trustees.

G. Law Day Highschool Scholarship Awards

The California Judges Foundation is creating a scholarship for high school students. The students can enter by writing an essay on the independence of the judiciary. Regional scholarship of \$1000 to \$5000 will be awarded to the winning entries during Law Day in May. The Library was asked to support the scholarship awards. A motion was made by John Boyd for the Library to allocate \$1000 out its \$3000 community outreach budget to the Cal. Judges Foundation's high school scholarship and to participate in judging the essays and awarding the scholarship. It was seconded by Judge Asberry, voted upon and motion carried.

H. Acceptance of the November 2018 Financial Report

It was moved by John Boyd, with the corrected date to the November 2018 balance sheet. It was seconded by Joseph Peter Myers, voted upon and motion carried.

IV. CLOSED SESSION:

A. At 1:05 pm Judge Levine announced that the Board will go into closed session with respect to the item of business discussed pursuant to:

- Cal. Govt. Code §54956.9(d)(2) – Conference with Legal Counsel – Anticipated litigation (1 potential case)
- Cal. Govt. Code §54954.5(f) – Conference with Labor Negotiator (Negotiator: Victoria Williamson; Parties: Law Library and SEIU Local 721).

B. At 1:34 pm Judge Levine reconvene to open session, with nothing to report.

V. ADJOURNMENT / NEXT MEETING

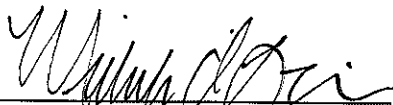
The next scheduled meeting of the Board of Law Library Trustees will be on Friday, February 1, 2019 at 12:00 noon. There being no further business to come before the Board, the general meeting was adjourned at 1:40 pm.

MINUTES:



Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED:



Michele Levine, President
Riverside County Board of
Law Library Trustees