

**MINUTES OF REGULARLY SCHEDULED MEETING  
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES  
February 5, 2021**

PRESENT

Hon. Michele Levine, President  
Robert Dunn, Vice President  
Hon. Jack Lucky  
Joseph Peter Myers, Esq.  
Hon. Jacqueline Jackson  
Hon. Cheryl Murphy  
Victoria Williamson, Secretary

ABSENT

John Boyd, Esq.

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**I. CALL TO ORDER**

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees held via Zoom was called to order by President Michele Levine at 12:11 pm.

**II. PUBLIC COMMENT**

No members of the public present.

**III. REGULAR SESSION**

**A. Acceptance of February 5, 2021 Meeting Agenda**

It was moved by Judge Jackson, seconded by Judge Lucky, and was affirmatively voted upon to accept the agenda of the February 5, 2021 meeting, and motion carried.

**B. Approval of the Minutes of January 8, 2020 Regular Meeting.**

It was moved by Joseph Peter Myers, seconded by Judge Murphy, affirmatively voted upon to approve the January 8, 2020 regular meeting minutes, and motion carried.

**C. Approval of the Amendments to the Board Bylaws**

It was moved by Robert Dunn, seconded by Judge Lucky, affirmatively voted upon to approve the amendments to the board bylaws, and motion carried.

**D. Election of Officers**

Joseph Peter Myers moved to approve the election of Judge Lucky as Board President, seconded by Judge Jackson, unanimously voted upon in the affirmative, and motion carried.

President Levine moved to approve the election of Robert Dunn as Board Vice-President, seconded by Joseph Peter Myers, affirmatively voted upon, and motion carried.

There are no nominations for Secretary or Treasurer. The positions of Secretary and Treasurer are to be determined by the Board and filled later. President Levine stated that so long as the Board has a person to take notes of the meeting then the Secretary does not have to a member of the board. The Treasurer, if one is elected, must be a member of the board.

Judge Lucky acknowledged President Levine's tremendous service on the board and as a role model for him both as young deputy DA and a judge. He stated that President Levine set a great example as a judge, a jurist, and that no one he knows is more respected in her knowledge, demeanor, and compassion in the courts. What President Levine has accomplished and the legacy she left has benefited the community so much. He thanked President Levine for being a great mentor, for everything that he learned from her, and having her faith in him means a lot to him.

President Levine thanked Judge Lucky and said that she has learned from him just as much as he learned from her. She added: "~~We are judged not by the name that we are known, we are judged by the name that is etched in our hearts.~~" PERICLES "OUR IMPORTANCE, OUR LEGACY

IS NOT JUDGED BY THE NUMBER OF BUILDINGS ON WHICH OUR NAME IS CARVED BUT RATHER BY THE NUMBER OF HEARTS WE HAVE MEANINGFULLY TOUCHED WITH OUR NAME."

*ML*

President Levine suggested that Judge Lucky talk to Judge Klatchko and Judge Hopp and to let him know in terms of who will replace the position left vacant by Judge McLaughlin and who will sit in place of Judge Hopp.

**E. Statement of Economic Interest (Form 700)**

President Levine reminded board members to submit their Form 700 and that their wet signature is required on the form. She suggested to email a copy of their Form with their electronic signature and send a follow-up with their wet signature by mail.

**F. Director’s Report**

January Online Programs: A legal Resource Fair held on January 22 had 46 attendees of the 60 that registered. IELLA, ICLS, and Self-Help Center participated in this program; Lexis Advance MCLE held on January 26 at 1 p.m. had 15 attendees (27 registered); ICLS Tax Clinic held on January 26 at 3 p.m. had 2 attendees (7 registered).

Staff responded to 133 inquiries in January.

	Riverside & Temecula	Indio
Online Form	10	3
By phone:	49	53
By email	15	3
TOTAL:	74	59

Total number of remote logins in January is 117.

<b>Ebsco-Host</b>	<b>Sessions</b>	<b>Total Requests</b>	<b>Full-text Requests</b>	<b>Searches</b>	<b>Abstracts Requests</b>
	21	466	436	86	30
<b>Fastcase</b>	<b>Logins</b>	<b>Transactions</b>	<b>Searches</b>	<b>Doc Views</b>	<b>Print</b>
	15	439	0	355	84
<b>HeinOnline</b>	<b>Visits</b>	<b>Hits</b>	<b>Articles</b>	<b>Page Views</b>	<b>Searches</b>
	81	2	8	0	17

January webinars attended by staff include the following:

- Jan. 8 - The Path to a Patent, Part I IP Basics
- Jan. 11 - Family Law Update with Judge Jennifer Gerard
- Jan. 12 - Media Literacy in the Library: Meeting Patrons Where They Are
- Jan. 14 - Southern California Civil Update with Presiding Judges from 8 counties
- Jan. 20 - Covid-19 Tenant Relief Act of 2020
- Jan. 20 - State of Riverside Courts sponsored by Desert Bar with Presiding Judge Monterosso
- Jan. 21 - Elder Justice Series – “Dissecting Elder Financial Exploitation when It’s Not Just a Civil Matter.”
- Jan. 22 - RCLL Resources Fair
- Jan. 28 - SCI: Bystander Intervention to stop anti-Asian/American and xenophobic harassment.
- Jan. 29 - REALM project update
- Jan. 6 and 13 - Graphic Design Skills for All Library Employees: Part 1 and 2

Katie Phan, part-time library assistant in Temecula resigned and her last day was Jan. 25. She will be focusing on a mentorship program on UX Design.

Social media engagement:

- 2 Blog posts: Jan. 8 New year new laws review by Jenna. Jan. 13 Director’s Quarterly Update
- Riverside County Library System is displaying ICLS post for January on their main page 229.
- Riverside Public Library displayed our ICLS post on Jan. 23.
- Facebook: 27 posts, most popular Bernie meme, 288 reached.
- Twitter: 26 posts, most popular post CA Court forms (retweeted by Riverside County Now), 590 impressions
- Instagram: 26 posts, most popular post Throwback Thurs post, 125 reached.
- YouTube: 77 views of videos, most popular ICLS virtual resource fair presentation

RCLL will be holding a 10-day education challenge as part of its “Book to Action” grant program. 125 free copies of *Just Mercy* by Bryan Stevenson will be distributed to community members participating in the

challenge. A list of resources for participants to read, listen or watch on topics covered in the book, including: Death penalty, prisoner abuse, jury selection, juvenile incarceration, prisoner mental health, police brutality, poverty to prison, rights of convicted felons, and wrongful convictions.

Board members were invited to share their recommendations to add to the resource list.

Joseph Peter Myers suggested the movie *To Kill a Mockingbird* and *My Cousin Vinny* on the topic of cross-examination.

Rubidoux library contacted RCLL regarding a possible partnership to offer virtual "Lawyers in the Library" program for 2 hours a week at 4 locations as part of an LSTA "Project Now" grant application.

Law library card holders can request access to the library's MP3 files of MCLE materials subject to copyright protections and use restrictions outlined in the RCLL *MCLE Access Policy and Procedure*. A copy of the access policy and procedure was included in the board packet.


**G. Acceptance of December 2020 Financial Report**


A motion to accept the December 2020 Financial Report was made by Judge Lucky, seconded by Judge Jackson, affirmatively voted upon, and motion carried.

**IV. NO CLOSED SESSION HELD**

**V. ADJOURNMENT / NEXT MEETING**

The next scheduled meeting of the Board of Law Library Trustees will be on Friday, March 5, 2021 at 12:00 noon. There being no further business to come before the Board, the general meeting was adjourned at 1:08 pm.

MINUTES:   
Victoria Williamson, Secretary  
Riverside County Board of  
Law Library Trustees

APPROVED:   
Michele D. Levine, President  
Riverside County Board of  
Law Library Trustees