

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
May 14, 2021**

PRESENT

Hon. Jackson Lucky, President
Joseph Peter Myers, Esq.
John Boyd, Esq.
Hon. Jacqueline Jackson
Hon. Cheryl Murphy
Hon. Kira Klatchko
Hon. Michele Levine, ex officio
Robert Dunn, Esq. ex. officio
Victoria Williamson, Secretary

ABSENT

Hon. Harold Hopp

GUEST

Kandice Attridge

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees held via Zoom was called to order by President Lucky at 12:09 pm.

II. PUBLIC COMMENT

No members of the public present.

III. REGULAR SESSION

A. Acceptance of May 14, 2021 Meeting Agenda

It was moved by Judge Klatchko, seconded by Judge Jackson, affirmatively voted upon to accept the agenda of the May 14, 2021 meeting, and motion carried.

B. Approval of the Minutes of April 2, 2021 Regular Meeting.

It was moved by Judge Jackson, seconded by Joseph Peter Myers, affirmatively voted upon to approve the minutes of April 2, 2021 regular meeting, and motion carried.

C. Election of Vice-President

President Lucky made a motion to nominate Judge Jackson as Vice-President, seconded by Joseph Peter Myers, affirmatively voted upon, and motion carried.

D. Director's Report

Victoria provided the Board with her April activity report and a plan to reopen the library to the public with limited in-person service hours beginning June 15.

E. Construction Project Bid Plan Review

Judge Levine reported that the County had not known about the renovation and had ordered a boiler unit. Victoria stopped it and informed them about the bidding that is currently going on to completely replace the HVAC unit and they are on board about it. There are some alternative sources of funding to offset some of the construction costs involved and leave extra funds for some of the building refurbishment such as carpeting and paint.

Kandice reported that the bid is done, the summary letter from the bids received, the bids include the mechanical, electrical, and general construction package such as roof work, dry wall, etc. The contractors who submitted bids are good contractors that they have worked with and happy with. The project includes two alternates: temporary air for the 2nd and 3rd floors while the units are down. The total project cost is approximately 3.6M which includes Tilden-Coil general contracts and fees, IMEG's, and Architect's fees. The project is under budget which leaves some room for the painting and carpeting of the first floor. Still waiting for the drawings from the architect, and once received there are two options: bid out that scope or give to this project's General Contractor to price it with their sub-contractor and use the allowance in their package. The project schedule shows that construction will start in June, with some of the abatement. There will be some pre-construction meetings. Regular construction will start in July.

President Lucky asked Kandice how confident is she that the project will stay under budget. Kandice replied that the numbers provided are locked in and allowances are put in each of the package so if anything arises, the allowance are there to cover the unforeseen and if the allowances are not used, they go back to the library.

John Boyd asked Kandice what her experience is, given the age of the library building, regarding surprises or additional work to bring it up to code. Kandice replied that 5 to 10% of the value of the package and that is how they come up with what the allowance could be.

Action Items:

Board to decide whether to proceed with the contract. The contract is directly with the vendor/s, not with Tilden-Coil. Tilden helps on the Board's behalf.

Schedule a special board meeting on Thursday, May 20 at noon to decide whether to proceed with the contract. Once approved, the NOIA forms provided by Tilden-Coil can be used to send out to the contractor/s to get out the submittals. Kandice needs the notice of intent to get the ball rolling.

F. Approval of CalPERS Health Resolution #2021-05-14

It was moved by Judge Jackson, seconded by Judge Murphy, affirmatively voted upon, and motion carried.

G. Acceptance of March 2021 Financial Report

A motion to accept the March 2021 Financial Report was made by Judge Murphy, seconded by Joseph Peter Myers, affirmatively voted upon, and motion carried.

IV. CLOSED SESSION

At 12:33 p.m. President Lucky announced that the Board will go into closed session with respect to the item of business discussed pursuant to:

A. Cal. Govt. Code §54954.5(f) – Conference with Labor Negotiator (Negotiator: Victoria Williamson; Parties: Riverside County Law Library and SEIU Local 721).

B. Cal. Govt. Code §54957(b) (1) – Public Employee Performance Evaluation – Director.

Robert Dunn and Victoria were logged out of the meeting and did not participate in the discussion or action with respect to agenda item B.

C. At 1:18 p.m. President Lucky reconvened to open session.

With respect to agenda A, a motion to match the COLA that the County gives to its employees was made by Joseph Peter Myers, seconded by Judge Murphy, affirmatively voted upon, and motion carried.

Agenda item B is deferred to the special board meeting to be set for Thursday, May 20.

V. ADJOURNMENT / NEXT MEETING

The next regular meeting of the Board of Law Library Trustees is scheduled for June 4, 2021.

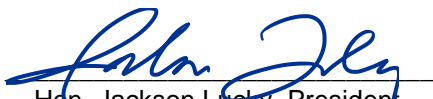
There being no further business to come before the Board, the general meeting was adjourned at 1:27 p.m.

MINUTES:



Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED:



Hon. Jackson Lucky, President
Riverside County Board of
Law Library Trustees