

**MINUTES OF SPECIAL MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
May 20, 2021**

PRESENT

Hon. Jackson Lucky, President
Hon. Jacqueline Jackson, Vice President
Joseph Peter Myers, Esq.
John Boyd, Esq.
Hon. Kira Klatchko
Hon. Michele Levine, ex officio
Victoria Williamson, Secretary

ABSENT

Hon. Cheryl Murphy
Hon. Harold Hopp
Robert Dunn, ex officio

Guest

Kandice Attridge of Tilden-Coil

I. CALL TO ORDER

A quorum being present, the special meeting of the Riverside County Board of Law Library Trustees held via Zoom was called to order by President Jack Lucky at 12:07 pm.

II. PUBLIC COMMENT

No members of the public present at this meeting.

III. REGULAR SESSION

A. Acceptance of May 20, 2021 Special Meeting Agenda

It was moved by Joseph Peter Myers, seconded by Judge Klatchko, and was affirmatively voted upon to accept the agenda for the May 20, 2021 special meeting.

B. HVAC Replacement Project Contract – Notice of Intent to Award

President Jack Lucky briefly stated the action required of the board to move forward with this project.

Kandice stated that the board also need to approve the contract value. She went over the bid summary letter with the Board.

John Boyd asked Kandice if this project is subject to the provisions of the Public Contracts Code. Kandice confirmed that it is and that they have followed the public contracts guidelines, including, bid notice requirements, protest period, the prevailing wage, and that the contract will have a DIR number.

Judge Levine asked Victoria if the library's insurance includes coverage for this construction project and Victoria replied affirmatively.

Joseph Peter Myers asked Victoria if the library's insurance include coverage for director's liability and Victoria replied affirmatively.

Joseph Peter Myers made a motion to approve the project to proceed, to accept the bids and send out the NOIAs, to approve the contract value and to remove the County of Riverside seal and any reference to it on the contracts, notices and related documents and replace it with the Riverside County Law Library Board of Trustees and its law library seal.

IV. CLOSED SESSION

A. At 12:20 p.m. President Jack Lucky announced that the Board will go into closed session with respect to the business item discussed pursuant to California Government Code §54957(b)(1) – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Director.

Victoria was asked to go in the waiting room and did not participate in the discussion and/action with respect to the above-mentioned business item.


B. At 12:40 p.m. President Jack Lucky reconvened to open session and reported that during closed session, a motion was made in favor of approving the Director's performance evaluation, by Joseph Peter Myers, seconded by Judge Jackson, affirmatively voted upon and motion carried. Judge Klatchko abstained.

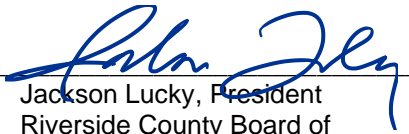
With respect to salary review, the board needs more information. A motion was made to have a salary review committee which includes Judge Jackson, John Boyd and President Jack Lucky to review the Director's salary, voted upon affirmatively, and motion carried. A motion was also made proposing to make the salary change retroactive, voted upon affirmatively, and motion carried.

President Jack Lucky asked Victoria to provide the board with data on the salaries of public law library directors from the last time the Director's performance evaluation was done.

V. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the special meeting was adjourned at 12:57 pm.

MINUTES: 
Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED: 
Jackson Lucky, President
Riverside County Board of
Law Library Trustees