

**MINUTES OF REGULARLY SCHEDULED MEETING  
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES  
September 3, 2021**

PRESENT

Hon. Jackson Lucky, President  
Hon. Hon. Jacqueline Jackson, Vice President  
John Boyd, Esq.  
Hon. Cheryl Murphy  
Hon. Harold Hopp  
Robert Dunn, Esq. ex. Officio  
Victoria Williamson, Secretary

ABSENT

Hon. Kira Klatchko  
Joseph Peter Myers

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**I. CALL TO ORDER**

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees held via Zoom was called to order by President Lucky at 12:12 pm.

**II. PUBLIC COMMENT**

No members of the public present.

**III. REGULAR SESSION**

**A. Acceptance of September 3, 2021 Meeting Agenda**

It was moved by Judge Hopp, seconded by Judge Murphy, affirmatively voted upon to accept the agenda of the September 3, 2021 meeting, and motion carried.

**B. Approval of the Minutes of August 6, 2021 Regular Meeting.**

It was moved by Judge Jackson, seconded by Judge Hopp, affirmatively voted upon to approve the minutes of August 6, 2021 regular meeting, and motion carried. John Boyd abstained.

**C. Pre-funding Post-Employment Benefits**

Victoria informed the Board that GovInvest, PARS (Public Agency Retirement Services) and CalPERS might be worthwhile bringing in to do a presentation and provide information on their services relating to pre-funding post-employment benefits.

President Lucky reminded the Board that there may be some advantages to pre-funding the post-employment benefits. The Board agrees that inviting a couple of companies to present information to the Board would be helpful.

**D. Approval of Director's Retirement Benefit Contract Provision**

President Lucky informed the Board that he, Judge Jackson and John Boyd talked to Victoria about what to do to compensate her for not funding the 401a that the Board are contractually obligated to do. The goal is to get a contract drawn out, modify the provision about the 401a and do a catch-up provision to fund it, and write in the raises that was previously approved. The committee suggested 10% judgment interest which is a fair compromise or starting point. That amount is \$18k owed the judgment interest applied to that amount which brings it a little over the \$25k cap for this year. President Lucky suggested to write it in the contract that the Board will fund the maximum amount for this year and figure out the amount owed in interest, and put in that amount owed in next year's and the dollar amount for the 457b fund.

Judge Hopp suggested to put the principal amount owed first and then the interest owed for next year. Judge Jackson and Judge Murphy agreed. President Lucky will have it written into the contract.

A motion to convert the 401a to 457b retirement plan contribution for the Board to pay all past due earning benefits owed and 10% simple interest will be paid on January 2022, was made by Judge Jackson, seconded by Judge Murphy, affirmatively voted upon, and motion carried.

**E. Director's Report**

Victoria provided the Board with the library's monthly activity report and an update on the construction project. She also informed the Board that the Indio Branch will be closed to the public for in-person services. The staff supervisor in Indio retired. On average, only 1 or 2 patrons per week come to use the library. Library will continue to provide online services and remote access to legal databases. Patron inquiries and reference service requests will be routed to and handled by the staff in the main library. Communications will go out to the public stating that the Indio branch will be closed to in-person services due to a staffing shortage.

**F. Adoption of Social Media Policy**

Judge Jackson moved to adopt the Social Media Policy, seconded by Judge Hopp, affirmatively voted upon, and motion carried.

**G. Acceptance of July 2021 Financial Report**

It was moved by John Boyd, seconded by Judge Murphy, affirmatively voted upon, and motion carried.

**IV. CLOSED SESSION**

At 1:35 p.m. President Lucky announced that the Board will go into closed session with respect to the item of business discussed pursuant to:

**A.** Cal. Govt. Code §54954.5(f) – Conference with Labor Negotiator (Negotiator: Victoria Williamson; Parties: Riverside County Law Library and SEIU Local 721).

**B.** At 12:58 p.m. President Lucky reconvened to open session with nothing to report.

**V. ADJOURNMENT / NEXT MEETING**

The next regular meeting of the Board of Law Library Trustees is scheduled for October 8, 2021. There being no further business to come before the Board, the general meeting was adjourned at 1:05 p.m.

MINUTES: Victoria Williamson  
Victoria Williamson, Secretary  
Riverside County Board of  
Law Library Trustees

APPROVED: \_\_\_\_\_  
Hon. Jackson Lucky, President  
Riverside County Board of  
Law Library Trustees