

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
April 1, 2022**

PRESENT

Hon. Jack Lucky, President
Hon. Jacqueline Jackson, Vice President
Hon. Cheryl Murphy
Hon. Harold Hopp
John Boyd, Esq.
Victoria Williamson, Secretary

ABSENT

Hon. Kira Klatchko
Joseph Peter Myers, Esq.

I. CALL TO ORDER

A quorum being present, the regularly scheduled teleconference meeting of the Riverside County Board of Law Library Trustees was called to order by Vice President Jackson at 12:10 pm.

II. PUBLIC COMMENT

None.

III. REGULAR SESSION

A. Adoption of Resolution 2022-04-01 – Authorizing Remote Teleconference Meeting

It was moved by Judge Hopp, seconded by Judge Murphy, unanimously and affirmatively voted upon, and motion carried.

B. Acceptance of April 1, 2022 Meeting Agenda

It was moved by Judge Murphy, seconded by Judge Hopp, unanimously and affirmatively voted upon, and motion carried.

C. Approval of the Minutes of March 4, 2022 Regular Meeting

It was moved by Judge Hopp, seconded by Judge Jackson, unanimously and affirmatively voted upon, and motion carried

D. Approval of the Minutes of February 10, 2022 Special Board Meeting

It was moved by Judge Hopp, seconded by Judge Murphy. It was affirmatively voted upon and motion carried. John Boyd abstained.

President Lucky joined the meeting at 12:15pm.

E. Director's Report

Victoria reported:

- March 30 virtual library tour held for RCC paralegal program had 19 attendees.
- March 16, an African American man was found sleeping outside the library, towards the back of the building by the dumpsters. He was asked to leave by Lauren and Jenna. He left minutes later.
- March 17, RPD officer Krotz was looking for an African American man in a red shirt who, reportedly was camping out behind the library building by the HVAC equipment. This man allegedly chased a jail employee with a machete. The footage from the library security camera was provided to RPD as requested by the police officer. The police officer confirmed that the person shown on the security camera footage was the person he was looking for.
- The same day, March 17, the temporary generator located at the back of the building was vandalized. The security camera footage was provided to Ryan. It could not be determined whether the person shown on the footage was the one who vandalized the equipment.

Vice President Jackson asked about the staff and their concerns for their safety. She asked if there was a security guard. Victoria stated that the staff were very concerned about their safety and advised them to

make sure not to leave the building alone, to make sure they buddy-up. The security camera is on. There is no security guard because the library is still closed to the public.

- Construction is nearing completion. The County Facilities team had been trained and two of their team were set up to be able to log-in to the system and be able to adjust the temperature, air flow and occupancy schedules as necessary.
- Ryan will schedule a "handing-off" meeting with the County Facilities team which will include Victoria and a library staff to make sure we are clear on who is responsible for what in case of issues come up after the project is done. There is a warranty on the work and the equipment. Ryan will go over the warranty with Victoria. Ryan is submitting an RFI to omit new PVC roofing over the existing canopy. He said that there was no roofing previously installed over the equipment and that it shouldn't have a negative impact on the equipment.
- The painter was in the library yesterday painting the trims on the ceiling light fixtures.
- Furniture is scheduled to be delivered to G/M's warehouse on Wednesday, March 30th and delivered to the library on first or 2nd week in April. An email went out to check the status on the delivery of the furniture and has not yet received a response from G/M.

F. SHC Tenants' Concerns re Construction Project

Victoria received an email regarding "Significant concerns about the Law Library Modernization Project" from Kit at the SHC and a copy of the email was provided to the Board. The Board discussed the concerns expressed in the email and acknowledged the tenant's unhappiness and dissatisfaction with the apparent lack of response from the construction team in timely addressing their complaints. The email did not state any specific items for the Board to act on. Pursuant to President Lucky's advice, Victoria emailed Kit and David informing them that the Board is interested in hearing from them and wants to know what specific action that they are requesting, for the Board to consider. Victoria has not received a response from Kit or David yet.

President Lucky suggested that the Board wait and see what the tenants want and let them know that the door is open for them to let the Board know what they want. He mentioned that it was clear in the meetings he had attended that Kit and David had disagreements with Ryan and had strongly expressed to Ryan their dissatisfaction about their experience during construction.

The Board agreed to respond in writing, acknowledging the concerns of the tenants, and to let them know that the Board had discussed their concerns. John Boyd suggested that Victoria draft the memo to send out as soon as possible.

G. Acceptance of February 2022 Financial Report

President Lucky made a motion to accept the February 2022 financial report, seconded by Judge Hopp, unanimously and affirmatively voted upon, and motion carried.

IV. CLOSED SESSION

At 12:42 p.m. President Lucky announced that the Board will go into closed session with respect to the agenda item A.

A. Pursuant to Cal. Govt. §54957(b)(1) Public Employee Performance Evaluation – Director.

B. At 12:44 p.m. Vice-President Jackson reconvened to open session with nothing to report.

V. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the general meeting was adjourned at 12:48 p.m. Next regular meeting is scheduled for Thursday, May 5, 2022 at noon instead of Friday, May 6 due to the countywide judicial meeting.

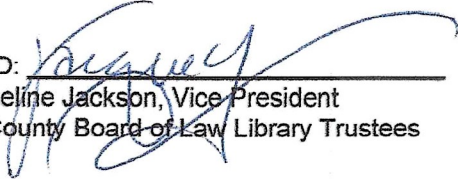
MINUTES:



Victoria Williamson, Secretary

Riverside County Board of Law Library Trustees

APPROVED:



Hon. Jacqueline Jackson, Vice President
Riverside County Board of Law Library Trustees