

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
August 5, 2022**

PRESENT

Hon. Jackson Lucky, President
Hon. Jacqueline Jackson, Vice President
Hon. Cheryl Murphy
Hon. Harold Hopp
Victoria Williamson, Secretary

ABSENT

Hon. Kira Klatchko
John Boyd
Joseph Peter Myers

GUESTS

Ryan Kahrs
Matt Goss

I. CALL TO ORDER

A quorum being present, the regularly scheduled teleconference meeting of the Riverside County Board of Law Library Trustees was called to order by President Lucky at 12:15 pm.

II. PUBLIC COMMENT

None.

III. REGULAR SESSION

A. Adoption of Resolution 2022-08-05 Authorizing Remote Teleconference Meeting

It was moved by Judge Jackson, seconded by Judge Murphy, unanimously and affirmatively voted upon, and motion carried.

B. Acceptance of August 5, 2022 Meeting Agenda

It was moved by Judge Murphy, seconded by Judge Jackson, unanimously and affirmatively voted upon, and motion carried.

C. Approval of the Minutes of July 8, 2022 Regular Meeting

It was moved by Judge Hopp, seconded by Judge Murphy, affirmatively voted upon, and motion carried.

D. Conflict of Interest Code Biennial Notice for Amendments

The Board agreed to make no changes to the code for this year. It will consider reviewing and making changes to the code in the next cycle (year 2024).

E. Director's Report

A written report was provided to the Board which include a copy of the July 2022 Staff Monthly Briefing. The reopening date of the Victor Miceli Law Library was changed to September 6.

F. Construction Project Update

Ryan provided a brief update on the construction. There was a leak on the 3rd floor caused by a clogged drain, County maintenance agreed that it was not construction-related, however, TCC did the carpet cleaning. There is still the black particles issue which TCC will take care of next week. There was no change in the shipment date of January 24, 2023 for the AHU-3 replacement unit. There is a temporary cooling unit in place.

Judge Murphy inquired into what caused the change in the reopening of the library. Victoria stated that the work on the compact shelving was delayed one week because the Foreman got sick. The retrofitting and installation of the end panels was completed on Tuesday, August 2nd. Staff is working to put back the books on the compact shelves.

G. Library Building's Fire Alarm Monitoring System Upgrade

The cost for the total upgrade of the fire alarm system went up. There was no fire alarm devices on the mezzanine, the cost to add this is included in the revised cost which is in the range of \$60K - \$65K.

Judge Lucky asked if there is money in the budget to cover this cost. Victoria stated that there is \$50K included in the budget for this and still has \$500K-surplus in the budget. Judge Jackson stated that her position has always been to do the upgrade if the Board can afford it. The Board has tenants, the public and employees to consider and should err on the side of doing the full upgrade even if it is more expensive because it will need to be done eventually. Judge Hopp agreed and stated that in the long run, the Board ought to be complying with the building code and are really required to do it. Judge Lucky and Judge Murphy also agree to do the full upgrade.

A motion was made by Judge Jackson to do the full upgrade of the fire alarm monitoring system. It was seconded by Judge Hopp, affirmatively voted upon unanimously, and motion carried.

H. Acceptance of June 2022 Financial Report

Judge Jackson made a motion to accept the June 2022 financial report, seconded by Judge Hopp, affirmatively voted upon unanimously, and motion carried.

I. Pre-Funding OPEB and/or Retirement Benefits

Matt Goss provided information on CalPERS pre-funding programs: the CERBT for OPEB and CEPPT for pension. He talked about the benefits of pre-funding which include: building a larger base of assets to increase earnings, reducing unfunded liabilities & contributions, and improving financial reporting outcomes.

Judge Jackson made a motion to pre-fund the OPEB and Pension benefits with CalPERS and over the next month before the meeting, determine the amount of unfunded liability for OPEB and Pension, get a proposal from CalPERS on a investment strategy to meet the library's OPEB and Pension liability, and how much to invest, whether a lump sum or a certain amount or percentage over the course of 8 to 9 years, and the amount allocated for OPEB and Pension. The motion was seconded by Judge Hopp, affirmatively voted upon unanimously, and motion carried.

IV. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the general meeting was adjourned at 1:28 p.m. Next regular meeting is scheduled for Friday, September 2, 2022 at noon.

MINUTES: Victoria Williamson
Victoria Williamson, Secretary
Riverside County Board of Law Library Trustees

APPROVED: Jackson Lucky
Hon. Jackson Lucky, President
Riverside County Board of Law Library Trustees