

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
September 2, 2022**

PRESENT

Hon. Jackson Lucky, President
Hon. Jacqueline Jackson, Vice President
Hon. Cheryl Murphy
Hon. Harold Hopp
Joseph Peter Myers
John Boyd
Victoria Williamson, Secretary

ABSENT

Hon. Kira Klatchko

GUESTS

Ryan Kahrs
Matt Goss

I. CALL TO ORDER

A quorum being present, the regularly scheduled teleconference meeting of the Riverside County Board of Law Library Trustees was called to order by President Lucky at 12:04 pm.

II. PUBLIC COMMENT

None.

III. REGULAR SESSION

A. Adoption of Resolution 2022-09-02 Authorizing Remote Teleconference Meeting

It was moved by Judge Hopp, seconded by Judge Murphy, unanimously and affirmatively voted upon, and motion carried.

B. Acceptance of September 2, 2022 Meeting Agenda

It was moved by Judge Murphy, seconded by Judge Jackson, unanimously and affirmatively voted upon, and motion carried.

C. Approval of the Minutes of August 5, 2022 Regular Meeting

It was moved by Judge Murphy, seconded by Judge Hopp, affirmatively voted upon, and motion carried. Joseph Peter Myers and John Boyd abstained.

D. Director's Report

A written report was provided to the Board which include a copy of the August 2022 Staff Monthly Briefing. Victoria stated that the main library is on track to reopen on Tuesday, September 6. The library received comments from patrons who were happy to learn about the reopening.

E. TCC Request for Notice of Construction Project Completion

Ryan reported that the punch list is finished. He stated that the Notice of Completion notes the final contract value, that the owner agrees that all work is done and it allows TCC to release the contractor and close out the paint and carpet portion of the project.

The change order on the fire alarm system upgrade was sent to the contractor and waiting for signature from IMEG. He reached out to the SHC tenants, and they were requesting that the work be conducted after business hours. They were not in agreement that the work will have minimal impact on them. TCC is working with the contractor and working out a budget to include the costs to do the work off hours.

Judge Lucky reminded Ryan that the tenants were unhappy and to make sure that the work doesn't impact their day-to-day operation or cause any issues with them. Ryan stated that the work in the hallway involves swapping the fire alarm unit and he will work with the contractor to make sure the work is done during off hours.

There is no change in the delivery date of AHU-3 which is late January or early February for the install and a temporary cooling unit is in place.

No new incidents regarding debris or black particles coming out of the chiller. New filters were installed and Ryan reached out to Bryson at SHC and he as not reported any debris coming out of the chiller since. Ryan will reach out to him again to check.

F. Prefunding OPEB and/or Retirement Benefits

Matt Goss presented the Board with a few strategies for prefunding OPEB and Pension costs based upon the library's total liability for OPEB and Pension costs as of June 30, 2021. He suggested to set up a trust without contribution first and the Board can decide later to add the amount of contribution to put in the trust. The Board can decide a certain amount and allocate 20% in the OPEB 115 Trust, 40% in ADP (additional discretionary payment) and 40% in a CEPPT 115 Trust.

Joseph Peter Myers made a motion to open a CERBT and CEPPT, and allocate an amount certain, 20% to CERBT, 40% to ADP and 40% to CEPPT 115 Trust. It was seconded by John Boyd, affirmatively voted upon unanimously, and motion carried. Victoria will provide an updated budget and the number to use to prefund OPEB and Pension.

G. Acceptance of July 2022 Financial Report


Motion to accept the July 2022 Financial Report was made by Judge Jackson, seconded by Joseph Peter Myers, affirmatively voted upon unanimously, and motion carried.

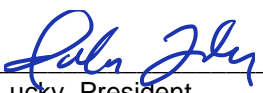
H. Main Library Grand Reopening Event Plan

John Boyd's designated committee: Jack, Jacqueline and Hall will meet on Sept 12 to discuss the specifics of the grand reopening event which is scheduled for February 24th at noon, depending on speaker's availability.

IV. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the general meeting was adjourned at 1:20 p.m. Next regular meeting is scheduled for Friday, October 7, 2022 at noon.

MINUTES: 
Victoria Williamson, Secretary
Riverside County Board of Law Library Trustees

APPROVED: 
Hon. Jackson Lucky, President
Riverside County Board of Law Library Trustees