



ANNUAL REPORT 2022-2023

www.rclawlibrary.org

Riverside County Law Library Board of Trustees
Victor Miceli Law Library— 3989 Lemon Street, Riverside CA 92501
Phone: 951-368-0368 **Email:** lawlibrary.riverside@rclawlibrary.org



Message from the Director



The Riverside County Law Library serves the legal information service needs of its 2.4 million county residents. Its commitment to providing everyone in the county access to high quality legal collection, services and programs remains strong. It seeks opportunities for collaboration with local community groups and public agencies to maintain and expand access to justice for all. On behalf of the Law Library Board of Trustees and staff, I am pleased to present to you this Annual Report of services and accomplishments of the Riverside County Law Library for the fiscal year 2022-2023.

CONTENTS

Message from the Director	2
Overview	3
Facilities	3
Governance	4
Funding Source	5
Financial Statement*	7
Mission Statement	10
Highlights of the Year	11
Service	11
Library Usage Statistics	11
Collection	12
Information Technology	13
Community Engagement	14
Website & Social Media	14
Public Programs & Special Events	16
Collaborations	17
Staff Activities	18
Organizational Chart, 2022-2023	20

Overview

The Riverside County Law Library is the only public law library in the County and serves more than 2.4 million residents. With the current budget of approximately \$2.7 million, the Law Library provides free access to current collection of legal materials, professionally-trained legal information services staff, public education programs, as well as quality continuing legal education classes. The Main library, named after its long-time Board President, the Honorable Victor Miceli, is located in downtown Riverside. The Indio branch is on the first floor of the County Law Building located at 82-995 Highway 111. The Temecula Law Resource Center, a satellite branch with a relatively small print collection and a core collection of electronic legal materials, is located inside the Ronald H. Roberts Temecula City Public Library.

The Riverside County Law Library, unlike the typical public library, receives no income from taxes, special bond issues or local government appropriations. It is primarily funded by a small portion of the County's civil court filing fee. It is a County Special District effectively functioning as an independent public agency organized under the California Business & Professions Code Section 6300 et.seq.. It is governed by a seven-member Board of Trustees composed of community judges and attorneys who serve without compensation. The Riverside County Board of Law Library Trustees, through its leadership and strong commitment to public service, makes free and open access to legal information resources, programs and services possible for every citizen in the County.

Facilities



INDIO BRANCH

82-995 Highway 111, Indio, CA 92201
760-848-7151 | 760-863-2022 (fax)

Lawlibrary.indio@rclawlibrary.org

- 6,573 sq. ft.
- Seating capacity = 61
- Shelving capacity = 4,700 linear feet



TEMECULA LAW RESOURCE CENTER (a Partnership between the Riverside County Law Library and the City of Temecula)

30600 Pauba Road
Temecula, CA 93592
951-693-8902

Lawlibrary.temecula@rclawlibrary.org

VICTOR MICELI LAW LIBRARY

3989 Lemon Street
Riverside, CA 92501

951-368-0368 | 951-368-0185 (fax)

Lawlibrary.riverside@rclawlibrary.org

- 13,100 sq. ft. (1st floor)
- 4,510 sq. ft. (Mezzanine)
- Seating capacity = 97
- Shelving capacity = 12,700



Victor Miceli Law Library Grand Reopening Event

The grand reopening of the Victor Miceli Law Library was held on April 21, 2023 with eighty plus people in attendance including students, attorneys, judges, county officials, and state legislative representatives. Highlights of the event included remarks from the Law Library Board President, Judge Jackson Lucky, California Court of Appeals Presiding Justice Manuel A. Ramirez, and California Supreme Court Chief Justice Patricia Guerrero. The Law Library was presented with Certificates of Recognition from Riverside County Board of Supervisor Karen Spiegel, State Assemblymembers Bill Essayli and Sabrina Cervantes, State Senators Rosicilie Ochoa Bogh, and Richard Roth. A presentation of a commemorative plaque to Chief Justice Guerrero and ceremonial ribbon-cutting by Past Law Library Board President, the Honorable Michele D. Levine, capped this historic event.



Governance

The Riverside County Board of Law Library Trustees is a local public agency existing and functioning pursuant to Chapter 5 of Division 3, Section 6300 et. seq. of the California Business & Professions Code. It governs the Riverside County Law Library in accordance with said provisions of law and is composed of seven members consisting of five judges of the Superior Court or their designees, the Chairman of the Board of Supervisors or its designee, and one member of the State Bar, appointed by the County Board of Supervisors, whose principal office is located in the County of Riverside.



The goal of the Board of Law Library Trustees for Riverside County is to make available to the judiciary, State and County officials, members of the State and local Bar, and all County residents, current legal materials, modern facilities, and adequately trained staff, which will enable them to perform the highest level of research and practice.

BOARD OF LAW LIBRARY TRUSTEES

HON. JACKSON LUCKY (RET.)	President	Representing Hon. Johnnetta Anderson
HON. JACQUELINE JACKSON	Vice-President	Riverside Superior Court
HON. CHERYL MURPHY	Trustee	Riverside Superior Court
HON. HAROLD HOPP	Trustee	Riverside Superior Court
HON. KIRA KLATCHKO	Trustee	Riverside Superior Court
JOHN BOYD, ESQ.	Trustee	Representing the Chairman, County Board of Supervisors
JOSEPH PETER MYERS, ESQ.	Trustee	Representing the County Bar Association
VICTORIA WILLIAMSON	Secretary & Library Director	

Significant Board Actions:

- ❖ Approved the one-time donation of \$9000 to the CCCLL Mutual Aid Capacity Building Fund
- ❖ Accepted the FY 2022-2023 Budget
- ❖ Approved the full upgrade of the building's fire alarm monitoring system
- ❖ Adopted and approved the OPEB (CERBT) and Pension (CEPPT) Prefunding Agreements with CalPERS.
- ❖ Selected the more aggressive or higher risk asset allocation strategy for CEPPT and the less aggressive or middle asset allocation strategy for CERBT.
- ❖ Adopted the Resolution delegating the authority to request CEPPT and CERBT disbursements to the Director and Administrative Officer
- ❖ Accepted the 2021-2022 Annual Report
- ❖ Adopted Resolution(s) Authorizing Teleconference Board Meeting(s)
- ❖ Accepted the Commissioning agent proposal at \$17,000.
- ❖ Approved the Amendment to Article IV, Section 1 of the Board Bylaws changing the board meetings from first Friday to 2nd Friday of the month.
- ❖ Accepted the OPEB Actuarial Valuation Report as of June 30, 2022
- ❖ Accepted the FYE 6/30/2022 Audited Financial Statements
- ❖ Accepted the FY 2023-2024 Budget

Funding Source

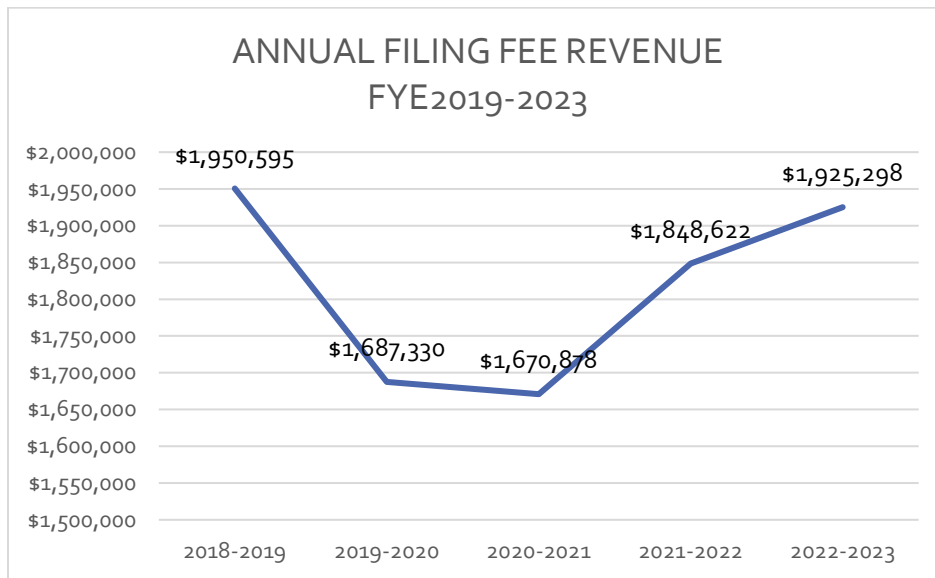
The primary source of funding for California county law libraries comes from a small portion of the county's civil court filing fee. By law, the Administrative Office of the Courts make monthly distributions from superior court filing fees to the law library fund in each county in the amounts described in the California Business & Professions Code §6321 & §6322.1. The amount collected for civil filing fees varies from county to county. In Riverside County, the Law Library receives, in general, \$32 for every civil lawsuit filed. This fiscal year, approximately 87% of the total law library revenue is derived from court civil filing fee.

California county law libraries have been experiencing a decline in their filing fee revenue for several years since 2008-2009 fiscal year. While recent numbers have shown a reduction in the rate of decline for many counties including Riverside, 65% of county law libraries in the state are currently operating at a deficit.

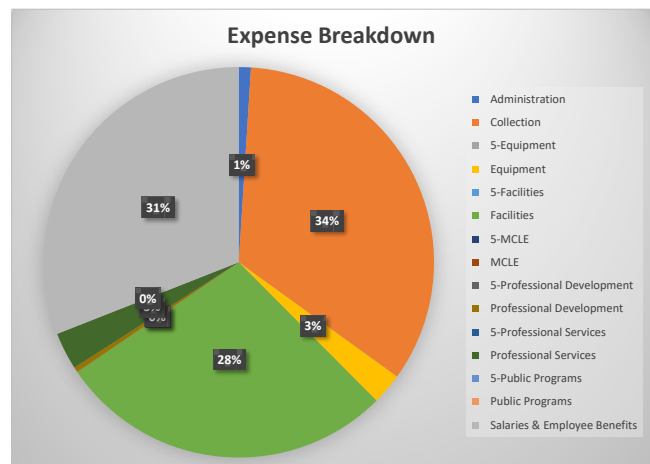


Funding of county law libraries continue to be a major concern in California. The Council of California County Law Librarians, with the help of its lobbyist, continually advocate for legislation to increase the portion of filing fees that fund county law libraries, as well as find alternative sources of funding. Thanks to the tireless advocacy efforts of the Council and the support of State legislators, the 2022-2023 State Budget signed by Governor Newsom included \$7 million one-time General Fund to backfill the County Law Libraries for lost revenue due to the reduction in civil case filings during the COVID19 Pandemic.

In Riverside County, the total revenue collected through filing fees this fiscal year was \$1,925,298. Additionally, it received \$1.1 million State supplemental fund to cover the lost revenue resulting from decreased civil case filings during the COVID -19 pandemic.



Eighty seven percent of the law library’s total revenue this fiscal year comes from filing fees and the supplemental funding from the State. The other 13% of revenue are from interest income, rental income, copier income, sales, and library services income. The Victor Miceli Law Library building modernization project that began in the Fall of 2021 consisted mainly of the building’s HVAC and electrical systems replacement and upgrade, as well as new paint and carpet for the library portion of the building. Building improvement costs make up 71% of the law library total expenditures in fiscal year 2021-2022. This fiscal year, facilities expenses make up 28% of the law library’s total expenditures.





Financial Statement*

Income and Expense

July 1, 2022 - June 30, 2023

	<u>Total</u>
Income	
4-Copier Income	
777670 Copier Fees	3,593.69
Total 4-Copier Income	\$ 3,593.69
4-Investments	
740020 Interest - Invested Funds	211,745.82
740100 Interest Income-Bldg	-49.88
Total 4-Investments	\$ 211,695.94
4-Library Services/Sales	
770970 Fax	0.50
777520 Conference Room	775.00
780040 Paper/Supplies	5.95
780180 Sale of Books	1,291.66
Total 4-Library Services/Sales	\$ 2,073.11
4-Other Types of Income	
740040 Interest Income	1,750.04
Total 4-Other Types of Income	\$ 1,750.04
4-Revenue	
731140 Law Library Fees-Muni Crt	2,985,930.69
741040 Rental Income (Bldg use)	217,644.36
741041 Parking Lot Revenue	11,134.49
Total 741040 Rental Income (Bldg use)	\$ 228,778.85
781220 Contributions & Donations	5,750.00
Total 4-Revenue	\$ 3,220,459.54
Conference Room	1,000.00
Unapplied Cash Payment Income	1,376.51
Total Income	\$ 3,441,948.83
Gross Income	\$ 3,441,948.83
Expenses	
5-Administration	
523230 Miscellaneous	1,730.44
523260 Sales & Use Tax	408.00
523290 Bank Charges	1,380.85



523700 Office Supplies		4,354.48
523760 Postage-Mailing		4,809.88
523940 Recruiting		705.83
527660 Promotional Material		1,744.31
527820 Staff Appreciation		4,401.07
528120 Board Expenses		8,687.28
546020 Travel (RCLL Business)		15.98
Total 5-Administration	\$	28,238.12
5-Collection		
523600 Audiovisual		1,074.93
523620 New Books		253.38
523621 Standing Order (Print Cont..)		497,748.44
523622 Electronic Databases		446,760.79
523820 Subscriptions		9,883.83
523870 Material Processing Supplies		2,554.56
Total 5-Collection	\$	958,275.93
5-Equipment		
523880 Copiers - Staff		1,932.00
523881 Copiers - Public		1,932.00
527580 Furniture Stock		10,640.95
546080 Computers - Staff		
521640 Maintenance-Software		1,316.82
Total 546080 Computers - Staff	\$	1,316.82
546081 Computers-Public		53,545.14
546140 Library Equipment		931.93
521340 Maintenance & Supplies		2,400.00
Total 546140 Library Equipment	\$	3,331.93
Total 5-Equipment	\$	72,698.84
5-Facilities		
520200 Communications-phone & internet		5,243.59
520330 Communications (Tel & Internet)		8,905.39
520845 Trash		6,593.46
520945 Property Insurance		66,636.37
522310 Maintenance & Repair - Rental		62,299.70
524740 County Support Service		3,881.00
526500 Burglar Alarm System		5,907.32
526600 Fire & Alarm System AT&T		1,413.25
529500 Electricity		61,616.64
529510 Heat/Air (Gas)		15,102.27
529540 Rent, Parking, Utilities		800.95
529550 Water		6,402.56
542060 Improvements-Building		388,695.08



542100 Building Renovation		155,739.25
Total 5-Facilities	\$	789,236.83
5-MCLE		
520706 Food/Beverage		155.34
527661 Promotional Material		403.43
530301 MCLE Program		180.00
Total 5-MCLE	\$	738.77
5-Professional Development		
523100 Memberships		
523140 Library		1,500.00
523150 Staff Memberships		825.00
Total 523100 Memberships	\$	2,325.00
528140 Conferences/Registration Fees		544.00
529060 Public Service Transportation		171.98
Travel Expenses		
528130 - Director Prof Develop		3,878.88
528900 Air Transportation		1,420.64
528960 Lodging		784.72
528961 Lodging-Out of State		1,078.07
528980 Business Meals		270.43
529040 Private Mileage Reimbursement		570.36
529080 Vehicle rental		24.00
529101 Parking Validation		94.50
Total Travel Expenses	\$	8,193.90
Total 5-Professional Development	\$	11,234.88
5-Professional Services		
524560 Audit		12,406.42
524562 Accounting		19,771.52
524563 Actuarial Services		4,015.00
524680 Consultants - IT		22,442.68
525320 Security Guard Services		31,888.44
525440 Professional Services		15.00
525020 Legal		-5,227.53
525021 Human Resources		88.00
Total 525440 Professional Services		5,124.53
525840 RCIT Device Access		1,821.38
Total 5-Professional Services	\$	87,220.91
5-Public Programs		
520705 Food/Beverage		264.16
Total 5-Public Programs	\$	264.16
5-Salaries & Employee Benefits		
510040 Full Time Salaries		424,658.66



510044 Part Time Salaries		118,903.23
510360 510360 - Bonus Pay		66,333.07
513000 Full Time Retirement		97,541.31
513120 Social Security		39,797.10
513140 Medicare		9,538.90
513457 457 Contribution		12,249.00
515000 Full Time Dental Insurance		4,703.76
515040 Full Time Flex Benefit Plan		79,888.56
515080 Full Time Health Insurance		2,992.54
515100 Full Time Life Insurance		1,231.20
515160 Full Time Vision Insurance		134.58
515200 Retirees Health Insurance		2,279.48
517000 Workers Comp Insurance		8,598.56
518121 SEIU Dues		4,851.80
524561 Payroll Processing		154.88
Total 5-Salaries & Employee Benefits	\$	873,856.63
513160 Pension Expense - GASB No. 68		700.00
Total Expenses	\$	2,822,465.07
Net Operating Income	\$	619,483.76
Net Income	\$	619,483.76

*Final figures from audited financial statements will not be available until Winter 2023.

Mission Statement

- ❖ To enable everyone in Riverside County to perform the highest level of research and practice through free and open access to the law.

"I want to let the law library's staff and its Board of Directors know how much I appreciate all the work and planning that went into reopening the Law Library. This law library is an important asset for the community and it's wonderful that it has re-opened. The planning turned out a clean and airy facility that is very functional ... Everyone I've met while using the library has been extremely helpful. I've checked out the MCLE materials, and do not have a way to print the written materials from a CD, so the staff has willingly printed out the written materials for me. Because materials have been relocated, they've also pointed me in the right direction to find everything I've wanted. Thank you so much for re-opening an improved law library."

[Letitia Pepper, Library Patron since 1982, November 4, 2022]

Highlights of the Year

Service

The Law Library continually seeks ways to facilitate and improve access to current collection of legal materials, modern facilities, and knowledgeable staff to assist with legal research and practice for Riverside County residents. The Law Library, since its reopening in June 2021 continued its online service offerings to county residents which provides them with remote access to legal databases, reference assistance, public programs, legal research and MCLE classes.

- ❖ 127% increase of patron visits (2, 761 to 6,276)
- ❖ 33% decrease in total number of patron inquiries from last fiscal year's 2,947 to 1,987 this fiscal year
- ❖ 12 MCLE classes held (12 hrs. of participatory credits) with 72 combined total number of attendees
- ❖ 3 Legal research classes with 14 combined total number of attendees
- ❖ 9 Library tours held with 64 combined total number of attendees including students from UCR Moot Court Class and Paralegal program.
- ❖ 9% increase in the number of YouTube subscribers (from 266 to 291) and 26% increase in number of views of library's YouTube videos (from 1,172 to 1,473)
- ❖ 5% increase in eNews subscribers (from 1,079 to 1,137)
- ❖ 11 % increase in Instagram followers (from 655 to 729)
- ❖ 2 % increase in Facebook followers (from 627 to 638)
- ❖ 2 % increase in Twitter followers (from 231 to 235)

The Law Library continued offering online legal research classes and Minimum Continuing Legal Education (MCLE) programs for attorneys and paralegals, as well as the general public. It continually seeks new opportunities to collaborate with community groups, public agencies, the courts, local Bar associations and law library associations. This fiscal year, the Law Library participated in the following programs:

- ❖ Riverside County Bar Association New Attorney's Academy
- ❖ Riverside County Dept. of Social Services 4th Annual Elder & Dependent Adult Abuse Awareness Symposium.
- ❖ Riverside County Youth in Government Day.

PROGRAM OFFERINGS

▲ MCLE CLASSES

The State Bar-approved MCLE Classes held in fiscal year 2022-2023 had a combined total of 72 attorneys in attendance.

▲ LAWYERS IN THE LIBRARY

The free legal clinics held in Indio once a month and in Temecula during Pro Bono week assisted 64 individuals in need of legal assistance.

▲ LIBRARY TOURS

Nine Library tours conducted virtually and in -person in fiscal year 2022-2023 had a combined total of 64 students in attendance.



Library Usage Statistics

Location	Patron Visits/Use	In-Person Inquiries	Inquiries By Phone	Inquiries By Email	Online Inquiries	Total Inquiries	Patron Counts (library cards)	In-House Use Counts
Riverside	3109	1142	540	169	146	1997	226	1151



Indio	2,586	2,558	673	62	35	3328	11	1301
Temecula	581	373	270	154	37	834	1	17
TOTALS:	6276	4073	1483	385	218	6159	238	2469

Collection

The total number of volumes in the Law Library’s collection is 53,206, a 13% decrease from last fiscal year’s 62,170. The decrease in the number of volumes in the collection is reflective of the Law Library’s transition from a physical collection to a digital collection. In fiscal year 2022-2023, there were 394 items withdrawn from the collection. Of the total number of items withdrawn, 320 items were withdrawn from the Victor Miceli Law Library collection; 69 items from the Indio branch collection; and 5 items from the Temecula Law Resource Center’s collection.

The Main Library maintains 38,288 volumes which includes California, Federal, and national-scope law resources, as well as superseded and historical materials. It maintains a collection of local City and County codes and ordinances. The library’s collection of practice materials is limited to California, Nevada and Arizona.

The Indio Branch has a collection of approximately 14,772 volumes of California and selected Federal materials. The collection in Indio, while it does not exactly duplicate the Main Library’s collection, consists of key print and electronic resources needed for effective legal research.

The Temecula Law Resource Center has a relatively small collection of about 514 volumes and access to core collection of legal databases including Lexis Advance, Westlaw, HeinOnline, LegalTrac, EbscoHost, Forms WorkFlow, CEB OnLaw, Fastcase, Wolters Kluwer’s VitalLaw, and Lexis Digital Library. The law books are housed in a designated *Law Resources Collection* within the general circulating collection of the Ronald H. Roberts Temecula Public Library. All print materials are California-specific.

COLLECTION STATISTICS	RIVERSIDE	INDIO	TEMECULA
VOLUME COUNT AS OF 06/30/2023	38,288	14,772	514
VOLUME ADDED	1,907	805	68
TITLE COUNT	5,727	1,444	93
TITLES ADDED	247	99	4
AUDIO VISUAL ADDED	19	3	0
TOTAL TITLES	7,267		
TOTAL VOLUMES	53,206		

In addition to Lexis Advance, Westlaw, CEB OnLaw and Wolters Kluwer VitalLaw, the Law Library provides free access to 1,863 titles on Hein Online, 1,500 law reviews on LegalTrac, 350 full text publications on EbscoHost including Nolo Press titles.

The Law Library also provides county residents remote access to Fastcase, EbscoHost, HeinOnline, VitalLaw, and LegalTrac which enables them to search for cases, statutes, regulations, court rules, constitutions, and other primary law materials for all 50 states, as well as secondary legal sources. It also subscribes to the Lexis Digital Library which allows county residents remote access to full-text and searchable eBook collection of LexisNexis treatises, deskbooks, practice guides, formbooks and statutes. There were 760 combined total number of remote logins to the library’s legal databases this fiscal year.



Legal Database Remote Usage Statistics – FY 2022-2023					
EbscoHost	Sessions	Total Searches	Total Requests	Total Full text Requests	Abstract Requests
	203	480	923	719	204
Lexis Digital Library	Users	Total Check outs	Total Holds	eBook	Audio
	163	1082	17	1077	2
FastCase	Logins	Transactions	Searches	Doc Views	Print
	13	45	30	13	2
HeinOnline	Visits	Articles	Hits	PageViews	Searches
	290	705	9166	1540	397
Gale OneFile: LegalTrac	Sessions	Searches	Retrieval		
	51	142	154		
Total remote logins:	760				

The Law Library also has an art collection of more than 50 art pieces including paintings, prints, photographs, and sculptures. The art pieces are on display both in Riverside and Indio. Most of the paintings are watercolor and by California artists, primarily from Riverside County.

Information Technology

The Law Library is committed to providing cost-effective information technology infrastructure that supports the legal information and research needs of its county residents and enables them to keep up with recent developments in the law, legal research, and practice.

With the implementation of OCLC WMS (WorldShare Management Services) in 2022, the Law Library’s print and electronic resources workflows including acquisitions, circulation, discovery, eResource management, and analytic reporting are integrated within a single Web-based interface, with access to WorldCat data and knowledge base and OCLC’s latest cataloging tools. It enables staff to easily configure and manage tasks, as well as provide them with all the functionality, flexibility, and a robust platform that will help improve library services, realize cost efficiency, and enhance cooperative collection development, and collaborative approaches to technical services. It provides patrons with a single search that connects them to the Law Library’s print, electronic, and digital resources as well as those held by thousands of libraries worldwide.

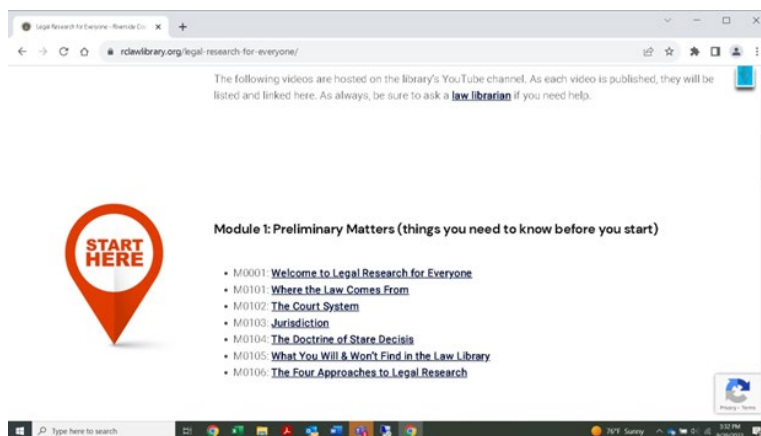
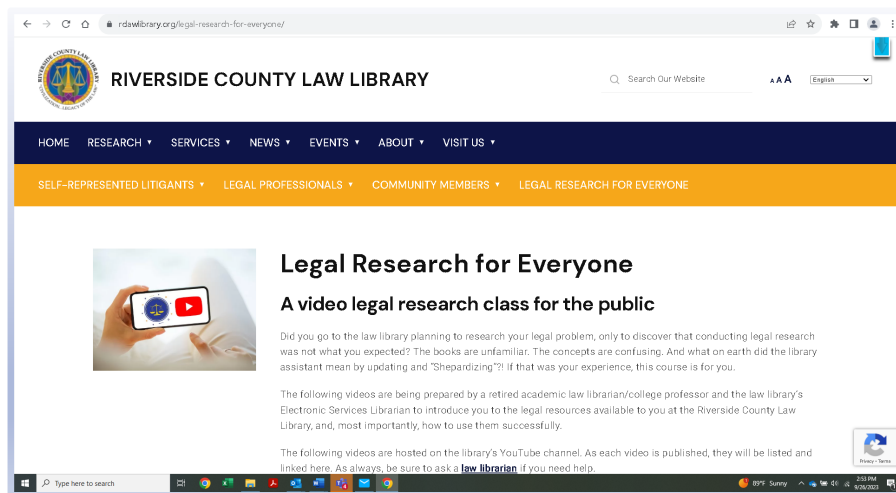
The Riverside County Law Library hosts six public computer workstations in its downtown Riverside location and six public computer workstations in its Indio branch. The Law Library maintains 12 staff computer workstations and laptops across all branches; 3 servers (1 staff/private, 1 public, 1 remote); and a publicly accessible wireless network in Riverside and Indio locations. All new computers were purchased in fiscal year end of 2021 and a remote server was added to support staff working remotely from home during the COVID-19 pandemic. In fiscal year of 2022, new copiers/printers were purchased for Riverside (3 patron copiers & 2 staff copiers) and Indio (2 patron copiers & 1 staff copier), as well as two new vending card machines and credit card readers to allow for a more efficient handling of sales transactions in both locations. With the new copiers and vending card machines, patrons can easily buy and make copies on their own with minimal assistance from library staff. This fiscal year, the compact shelves were retrofitted with upgraded system controls including state-of-the-art touch-screen controls, photo safety sweeps, aisle entry sensors, and electric motors on all carriages.

Successfully balancing information technology costs while designing a strategic roadmap for service upgrades and expansions is an integral part of planning for the future. Library user feedback on the law library's information technology resources remains an important part of this process, and allocating funds for information technology infrastructure and support continues to be a key investment point for the Riverside County Law Library.

Community Engagement

Website & Social Media

The Law Library continues to move towards a well-balanced collection of legal materials in print and electronic formats. It leverages use of technology in efforts to enhance its online resources and services. Since the redesign of RCLL's website in 2021, the library continually adds relevant and practical legal research-related content to its website including links to online legal reference service, legal research guides and videos, legal research and MCLE classes, and remote access to legal research databases and eBooks. This fiscal year, the library added the *Legal Research for Everyone* page which contains a series of short videos on the library's YouTube channel. These videos are specifically designed to teach legal research using print and online sources to anyone without legal training or background.

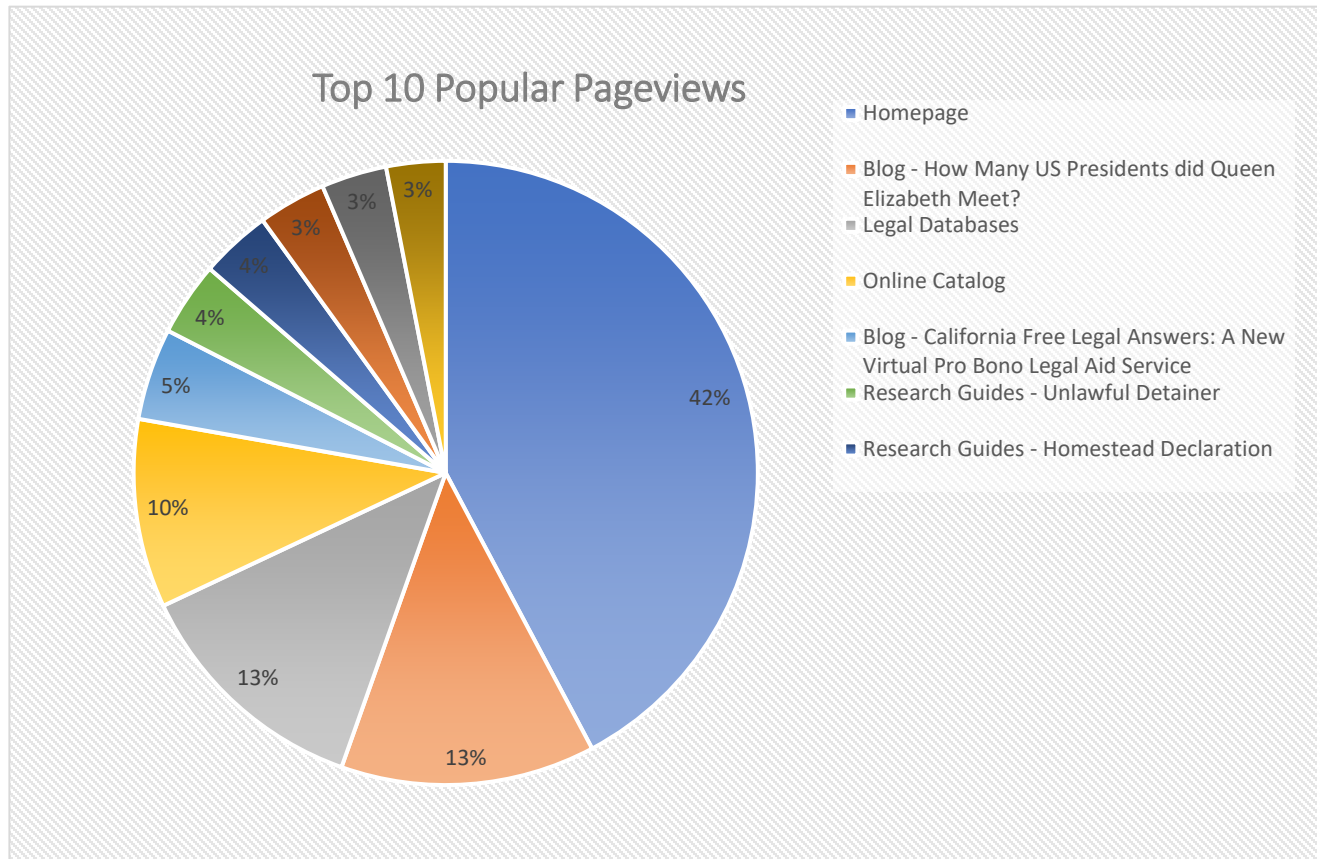


"I love your "Legal Research for Everyone" videos. I teach an introductory course about the law to freshmen in our high school's legal pathway academy ... Your videos are easy to understand, and I feel I can pick up the basics of looking up the law and better teach my students! I also refer students to your site."

Patron comment. April 24, 2023

The Law Library provides county residents access to its online catalog and enables them to search for titles in its print and electronic collection, as well as those held by thousands of libraries worldwide via OCLC WorldCat.

The RCLL website received 312,332 pageviews this fiscal year. The number of website visits during fiscal year 2022-2023 shows that 42% are views of the RCLL's Homepage and 13% are views of its Blog page, and 13% of its Legal Database page.

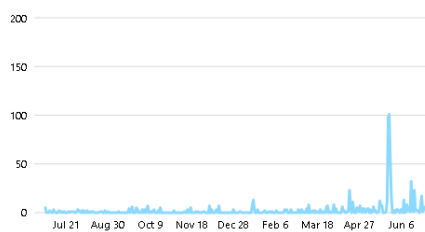


The Law Library had 638 Facebook followers, 729 Instagram followers, 235 Twitter followers, and 12 TikTok followers during 2022-2023 fiscal year.

Page and profile visits

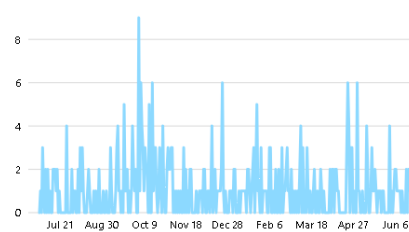
Facebook visits ^①

804 ↑ 219%



Instagram profile visits ^①

389 ↑ 38.9%



Web Presence	Total No.
Website Page Views	312,322
eNews Subscribers	1,137
Facebook Followers	638
Twitter Followers	235
Instagram Followers	729



Public Programs & Special Events

The Law Library remains steadfast with its commitment to providing access to legal information to members of the legal community and the general public. While many of its in-person legal research classes, law-related public education and minimum continuing legal education (MCLE) programs were halted during the COVID-19 pandemic, some have been held virtually and a few were offered in-person during fiscal year 2022-2023. The *First Amendment in Libraries* online program presented by Deborah Caldwell-Stone, Director of ALA Office of Intellectual Freedom and Freedom to Read Foundation Executive Director was held on October 20, 2022 which had 70 registrants and 26 attendees. The *Getting to Know LLMC Digital* presented by Joseph Hinger, LLMC Director of Global Legal Content Initiatives was held on January 27, 2023 via Zoom, and the *National Law Day Resource Fair* was held in-person on May 1st, 2023 with participating representatives from Community Action Partnership of Riverside County, Inland Counties Legal Services, Inland Empire Latino Lawyers Associations, Hispanic Bar Association of the Inland Empire, Riverside City Attorney’s Office, Riverside County Bar Association’s Lawyer Referral Service, Riverside County Department of Social Services, and Riverside County Superior Court Self-Help Center and had 20 attendees.

“Hi, I wanted to reach out and tell you what an amazing webinar that was (First Amendment in Libraries program). Thank you so much for hosting it – I think you did such a great service by doing so. Great job to your entire team for making this happen!”

Patron comment, October 24, 2022

The Riverside County Law Library is a California State Bar approved MCLE provider and during this fiscal year, it held free virtual MCLE courses on legal research and law-related topics to help attorneys and paralegals earn continuing legal education credits and meet their MCLE compliance requirements. In addition, the Law Library has subject-specific MCLE programs on CDs & DVDs available for attorneys and paralegals to check out and earn self-study credits. There was a total of 116 MCLE materials including 19 MP3 files checked out by patrons this fiscal year.

2022-2023 MCLE Classes			
TITLE	Instructor/Speaker	DATE	# of Attendees
Lexis Advance MCLE: <i>Structure of U.S. Government</i> . 1 credit hour, general	Stephan Shields, Lexis Representative	August 23, 2022	3 attendees
Lexis Advance MCLE: <i>Marijuana in the Workplace: An Update and a Look Forward</i> . 1 credit hour, general	Stephan Shields, Lexis Representative	September 20, 2022	7 attendees
Lexis Advance MCLE: <i>Understanding Legislation</i> . 1 credit hour, general	Stephan Shields, Lexis Representative	October 25, 2022	4 attendees
CEB OnLaw MCLE: <i>Employment Law</i> , 1 credit hour, general.	Jo-ie Atchison-Dangerfield, CEB OnLaw Representative	November 3, 2022	2 attendees
Lexis Advance MCLE: <i>New town square</i> . 1 credit hour, general	Stephan Shields, Lexis Representative	November 15, 2022	4 attendees



Westlaw MCLE: <i>Legal Ethics – Model Rule 1.1: Attorney Competency. 1 credit hour, Ethics.</i>	Dan Fuller, Westlaw Representative	November 17, 2022	4 attendees
Lexis Advance MCLE: <i>Public Ways to Locate the Law. 1 credit hour, general</i>	Stephan Shields, Lexis Representative	December 13, 2022	5 attendees
CEB OnLaw MCLE: <i>Estate Planning. 1 hour credit, general</i>	Jo-ie Atchison-Dangerfield, CEB OnLaw Representative	March 28, 2023	13 attendees
Lexis Advance MCLE: <i>Docket Research and Effective Litigation Management. 1 credit hour, general</i>	Stephan Shields, Lexis Representative	April 18, 2023	3 attendees
Lexis Advance MCLE: <i>Effective Due Diligence – The Risks, Best Practices & Trends. 1 credit hour, general</i>	Stephan Shields, Lexis Representative	May 16, 2023	2 attendees
Lexis Advance MCLE: <i>Docket Research, Current Awareness, and Strategic Management. 1 credit hour, general</i>	Stephan Shields, Lexis Representative	June 20, 2023	14 attendees
Wolters Kluwer VitalLaw MCLE: <i>Best Practices Using Your Wolters Kluwer VitalLaw Subscription for Legal Research. 1 credit hour, general</i>	Presented by C. Grant Purdy, Wolters Kluwer Legal Training Consultant	June 28, 2023	8 attendees

Collaborations

- ❖ **Lawyers in the Library** – In collaboration with the Desert Bar Association and the Southwest Riverside County Bar Association, the Law Library has for several years hosted a *Lawyer in the Library* program which is designed to provide free 20-minute legal consultations to county residents dealing with issues in the areas of family law and general civil litigation matters. The program is held in the Indio Branch every 3rd Tuesday of the month, from 2:00pm to 4:00pm and in the Temecula Law Resource Center during National Pro Bono week. This fiscal year, there were 31 individuals in Indio and 26 individuals in Temecula who received free legal consultations through this program.
- ❖ **ICLS Consumer Debt Collection Clinic** – The Law Library, in collaboration with the Inland Counties Legal Services, resumed hosting a consumer debt collection clinic every 2nd and 4th Thursday of the month, from 4:00 pm to 7:00 p.m. in the Temecula Law Resource Center. ICLS staff attorneys provide free advice and assistance in legal matters involving consumer credits, medical and student loans, and debt collections.
- ❖ **Tax Law-related Workshop with ICLS** – In partnership with the Inland Counties Legal Services, the Law Library hosted a free *Taxpayer Clinic* every fourth Tuesday of the month at 3:00 p.m. to assist low-income taxpayers with tax-related matters such *IRS Innocent Spouse Relief & How to Petition for Relief*. This fiscal year these clinics were held online and offered in Spanish. There were 10 individuals who attended these clinics this fiscal year.
- ❖ **Temecula Law Resource Center** – Established in November 2011, the Law Library’s partnership with the City of Temecula made it possible to provide the Southwest Riverside County residents access to current collection of legal materials, legal reference service, legal research and continuing legal education classes, and public legal education programs. The continued success of this partnership has raised the level of public awareness of the Law Library’s value to the communities in the Southwestern region of the County.
- ❖ **UCR, Extension Paralegal Program** – For the past several years, the Victor Miceli Law Library has made its legal resource materials, services, and staff available to support the legal research education needs of the UCR Extension Paralegal Program students. The Law Library conducted virtual tours for 55 paralegal program students this fiscal year.



Staff Activities

The Riverside County Board of Law Library Trustees considers its law library staff an important asset critical to providing excellent customer service. Hence, the trustees completely support the staff's professional development and community outreach activities. The staff's diverse educational and cultural background are important elements in ensuring that the Law Library meets the legal information service needs of a community of library users as diverse as the communities of Riverside County. Staff continue to learn and keep themselves informed of current developments and best practices in legal information services and legal research by attending Webinars throughout the fiscal year including the following:

Law Library Director, Victoria Williamson – Attended the American Association of Law Libraries (AALL) 2022 *Advancing Justice for All* held on July 16-19 in Denver, Colorado; *Psychological Safety Behaviors Promote Employee Well-being* webinar on October 3, 2022; Southern California Association of Law Libraries (SCALL) Fall Virtual Meeting on October 27, 2022; Council of California County Law Librarians (CCLL) 2022 Fall Virtual Meeting held on November 7, 2022; 51st Annual SCALL Institute *Pipelines to Success: Creating connections to people, resources, and expertise* held on February 24-25, 2023 at the Mission Inn Resort & Spa in Riverside; Richard T. Fields Bar Association Meeting- *Let's Talk About Reparations!* on June 22, 2023; *Why Emotional Intelligence is Crucial for High-Impact Leaders* webinar on June 30, 2023; attended as guest speaker at USC MMLIS online course on *Legal, Ethical, and Strategic Fundamentals for Library Managers* on December 1, 2022; and serves on the AALL Government Law Libraries Special Interest Section Standards Committee; CCLL Legislative Advocacy Committee; and the Riverside County Bar Association's (RCBA) Committee on Lawyer Referral Services.

User Experience Librarian, Andrea Valencia – Attended the 51st Annual SCALL Institute *Pipelines to Success: Creating connections to people, resources, and expertise* held on February 24-25, 2023, at the Mission Inn Resort & Spa in Riverside; HeinOnline's *Democracy in America* on October 16, 2022; the *Orientation to Law Library Collections* (OLLC) webinar on November 15, 2022; HeinOnline's *Researching Indigenous Peoples of the Americas* on November 29, 2022; ABA Law Day webinar on *Civility and Collaboration: US and International Perspectives* on April 27, 2023; and *Introduction to Disaster Legal Services* on May 16, 2023.

Electronic Services Librarian, Michael Van Aken – Attended Webinars: *Practicing Inclusion: Welcoming Transgender patrons* in October 22; *Is Your Library Invisible to Web Searchers?* in September 2022; *Introduction to Disaster Legal Services in May 2023*; Completed InfoPeople courses: *Library Supervision and Management* in October 2022 and *Basic Spanish for Library Staff* in November 2022; Created RCLL Historical Timeline Video for the Grand Reopening of the Victor Miceli Law Library; Co-coordinated the *National Law Day Resource Fair* in Riverside; Joined AALL and SCALL. Presented at the Riverside County Bar Association's *New Attorneys Academy* on November 18, 2022.

Acquisitions & Metadata Librarian, Rhonda Cloud – Attended the *Cybersecurity Roles, Processes & Operating System Security* (course 2 of 8 for an IBM Cybersecurity Analyst certificate) in September 2022; *Introduction to HTML5* (Coursera course 1 of 5 for a Basics of Web Development and Coding certificate) and ALA course: *Technology Competencies for Paraprofessionals* in October 2022; *UX Research Methods for Libraries* on January 11, 2023; *Denied! Why 90% of Grant Applications Don't Get Funded* on April 6, 2023; *Library 2.0 Mental Health and Wellness* on April 4, 2023; *Planning and Writing a Grant Proposal - The Basics* on April 12, 2023; and *Technology in Libraries* in April 2023.

Administrative Officer, Lauren Patterson – Attended the *CalPERS Educational Forum* held on November 1-3, 2022 in Anaheim; Kaiser Permanente webinars: *Staying Healthy this Fall* on August 25, 2022; *Promoting Mental Health & Emotional Well-Being* on September 13, 2022; *COVID-19 Updates on the Latest Science* on February 21,



2023; *Unlocking Support: Empowering Employers in Addiction Medicine* on June 29, 2023; *Mamava: Unpacking the PUMP Act: What Employers Need to Know* on April 12, 2023; CDF Webinars: *New California Employment Laws and Developments for 2023*: on October 26, 2022; *Top Tips for California Employers to Prepare for the California Privacy Rights Act* on November 15, 2022; CalPERS: *CERBT/CEPPT Onboarding* on March 2, 2023; CalPERS: *Public Agency PEPRAs Contribution Rates* on April 12, 2023; and CalPERS: *CERBT Year-End Reporting* on June 21, 2023; participated in the Riverside County's *Youth in Government Day* program on October 26, 2022.

Library Assistants: **Laura Whyte** attended the *Forms Workflow Refresher* training on July 10, 2022; *Technology for Paraprofessionals 6-Week Course* in Sept-Oct. 2022; ABA Law Day webinar on *Civility and Collaboration: US and International Perspectives* on April 27, 2023; *Introduction to Disaster Legal Services* on May 16, 2023; *Library Safety and Security: A Holistic Approach* on May 18, Wolters Kluwer VitalLaw MCLE on June 28, 2023; and *Why Emotional Intelligence is Critical for High-Impact Learners* on June 30, 2023. **Eldy Gutterrez** attended the *Self-Help Services by The Courts* on April 14, 2023; *Library Safety and Security: A Holistic Approach* on May 18, 2023; and *Why Emotional Intelligence is Critical for High-Impact Learners* on June 30, 2023. **Victor Landa** attended the ABA Law Day webinar on *Civility and Collaboration: US and International Perspectives* on April 27, 2023 and *Introduction to Disaster Legal Services* on May 16, 2023; and *ChatGPT and Generative AI: Tools for Legal Consumers* on June, 14, 2023. **America Ochoa** attended the *Self-Help Services by the Courts* on April 13, 2023; *LLMC Digital Webinar* on Jan 17, 2023; and volunteered at the Desert Bar Association Awards dinner on March 2, 2023. **Yanis Azzou** attended *The First Amendment in Libraries* webinar with Deborah Caldwell-Stone on October 20, 2022; and ABA Law Day webinar on *Civility and Collaboration: US and International Perspectives* on April 27, 2023; volunteered at the *Lawyers in the Library* program in Temecula on October 27, 2022 and the RCLL grand reopening event on April 21, 2023. **Matthew Palacios** compiled cases used for RCLL's ALA webinar on *The First Amendment in Libraries* held in October 2022; attended *Trellis* database training and demonstration on March 15 2023; and the Riverside Superior Courts Self-Help Center virtual resource presentation on April 28 2023. **Emily Lazcano** attended Webinars: *Introduction to Legal Research (FastCase)*; *Introducing FastCase! – How to do legal research on FastCase*; and *General Customer Service* in August 2022; *Legal research skills and resources video* by Cambridge University Law, in September 2022. ABA Law Day Webinar on *Civility and Collaboration: US and International Perspectives* in May 2023; Legal Aid Society of San Bernadino's *Presentation on Tenant Rights*; and the Library of Congress' *Introduction to International Law* in June 2023.

"I would like to give a compliment to both of your great staff at the Indio Law Library! Eldi & Laura were extremely helpful, and pleasant to work with. I had a lot of questions and they went above and beyond. I really appreciate their patience as I was completing a really difficult personal document and by them being courteous and sweet it really made my day. Kudos to you and your team! Will return again."

Patron comment, October 31, 2022



Organizational Chart, 2022-2023

