

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
January 13, 2023**

PRESENT

Hon. Jackson Lucky, President
Hon. Jacqueline Jackson, Vice President
Hon. Cheryl Murphy
Hon. Harold Hopp
Hon. Kira Klatchko
Joseph Peter Myers
John Boyd
Victoria Williamson, Secretary

GUEST

Ryan Kahrs

I. CALL TO ORDER

A quorum being present, the regularly scheduled teleconference meeting of the Riverside County Board of Law Library Trustees was called to order by President Lucky at 12:15 pm.

II. PUBLIC COMMENT

A written public comment from Michael Patrick emailed to the library at 11:03 am was read to the Board by President Lucky: "Hi, I would like this email read for the zoom meeting today regarding the proposed changes in the date and time for the law library meetings. this would affect my interest in my ability to monitor and hold the board to consistent transparency and accountability through proper due process and would not like to see any changes that would make any impact on the law library that my ancestors paid for dearly. Thank u"

III. REGULAR SESSION

A. Acceptance of the Agenda

It was moved by Judge Jackson, seconded by John Boyd, unanimously and affirmatively voted upon, and motion carried.

B. Adoption of Resolution 2023-01-13 Authorizing Remote Teleconference Meeting

It was moved by Judge Hopp, seconded by Judge Murphy, unanimously and affirmatively voted upon, and motion carried.

C. Election of Board Officers

President Lucky informed the Board that officers can serve consecutive terms. He stated that he is happy to stay on as President if no one wants to do it or if someone else wants to be President, he suggested to do a formal nomination to comply with the bylaws. After checking with the members of the Board, he proposed to nominate Judge Jackson as Vice-President.

Judge Klatchko moved to nominate Judge Jackson as Vice President, seconded by John Boyd. It was unanimously and affirmatively voted upon, and motion carried.

D. Approval of the Minutes of December 9, 2022, Regular Meeting

Judge Klatchko made a correction that the first line, 2nd paragraph of Item I of the minutes should state that "she volunteered" instead of "she was volunteered" to be on the subcommittee.

Judge Jackson corrected the 1st line, 1st paragraph of Item G of the minutes and change the title of Court Deputy Presiding Judge to Court Assistant Presiding Judge.

A motion was made to approve the minutes of December 9, 2022, meeting with the corrections made by Judge Klatchko and Judge Jackson. It was seconded by Judge Murphy, affirmatively voted upon by Judge Jackson, Judge Murphy, Judge Hopp, Judge Klatchko, and John Boyd. Judge Lucky and Joseph Peter Myers abstained.

E. Approval of the Proposed Amendment to Art. IV §1 of the Bylaws

A written public comment opposing the proposed amendment was received and read to the Board. It was noted that the change in schedule would change the opposing public member's ability to monitor the board meeting, however, it would not make the board meeting less accessible.

Judge Klatchko asked whether members of the public would be allowed to come to the library and watch the meeting. Victoria stated that the public can come to any of the law library locations and be set up to logon to the computer and participate in the meeting.

The Board suggested to add in the agenda notice a note that members of the public who do not have access to the necessary equipment to logon to the meeting can come to the library and watch the meeting.

Motion to approve the proposed amendment to the Bylaws (Art. IV §1) changing the regular board meeting schedule from 1st Friday to 2nd Friday of each month was made by Judge Hopp. It was seconded by Joseph Peter Myers, affirmatively voted upon unanimously, and motion carried.

F. Construction Project Update

Ryan reported that the shipment date for the HVAC Unit 3 is still end of February. He has put in a weekly request for update from the manufacturer. The Commissioning agent is on board. He was sick so the work was pushed to the week after next. He will be requesting documents from the contractor to identify possible issue that may be alleviated. He is pushing to have one more contractor, a miscellaneous contractor.

Joseph Peter Myers asked if the Board will be getting a report. Ryan stated that there will be a formal report in the end. After they got the HVAC system operating, they will come back in the summer to check it and issue a final report.

G. Main Library Grand Reopening Event

President Lucky reported on the discussions from the two subcommittee meetings held including the proposed program agenda, save-the-date invitation to Riverside and San Bernardino courts, District Court of Appeal, local bar associations and inns of court.

Judge Hopp will contact dignitaries, County and State legislative representatives. Emails were sent out to UCR pre-law society, Phi Alpha Delta and UCR Mock Trial team, no response yet. UCR does not have an ROTC. Will consider the Sherriff 's Department and the ROTC from one of the high schools, possibly Ramona High School. Judge Jackson will check with Riverside City College.

Chief Justice's secretary affirmed the 4:00 pm time. Will let the Chief Justice decide the format of her talk. If Q & A format, the idea is to have Judge Jackson be the moderator. She will survey and write out some ideas for the Q & A and bring it to the Board. Will need to get the questions to the Chief Justice in advance.

Ideas for the program will include someone to speak about the law library, to present a plaque commemorating the event with a copy to be kept in the library, present a Black's Law Dictionary signed by the Chief Justice, a local author: Judge Klatchko will reach out to a UCR Professor Emeritus in Poetry who is former Poet Laureate. Another idea is to

invite Cheech Marin to say something about Mexican American representation or introduce the Chief Justice.

Joe suggested that an outline of what the person is going to say about the library be provided to whomever is going to talk about the library.

Judge Murphy brought up the need for a photographer. Joe suggested Michael Elderman. RCBA may have his contact information.

Judge Jackson suggested to present a bouquet of flowers to the Chief Justice and gift pen with RCLL imprint.

Judge Murphy suggested a ribbon cutting ceremony following the Chief Justice's talk.

Victoria will contact McGrath's Catering to find out how far in advance they need to have the final headcount and align the RSVP cut-off date with that.

John pointed out the need to lock in the date to reserve the County Bd. of Supervisors Chamber as the primary venue for the event. He will finalize this and work out the security details with the Sherriff's Department.

Will need to find out if a list of attendees will need to be provided to the Chief Justice.

H. Director's Report

A written report including a list of library programs, staff activities, library usage and collection statistics, database usage, social media engagement, and patron comments for the month of December was provided to the Board with the Staff Monthly Briefing newsletter attached.

I. Acceptance of November 2022 Financial Report

Motion to accept the November Financial Report was made by John Boyd, seconded by Joseph Peter Myers, affirmatively voted upon unanimously, and motion carried.

IV. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the general meeting was adjourned at 1:15 p.m. Next regular meeting is scheduled for Friday, February 10, 2023, at 12:15pm.

MINUTES: Victoria Williamson
Victoria Williamson, Recording Secretary
Riverside County Board of Law Library Trustees

APPROVED: Jackson Lucky
Hon. Jackson Lucky, President
Riverside County Board of Law Library Trustees