

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
August 11, 2023**

PRESENT

Hon. Jackson Lucky, President
Hon. Harold Hopp
Hon. Kira Klatchko
Joseph Peter Myers
Victoria Williamson, Secretary

ABSENT

Hon. Jacqueline Jackson, Vice President
Hon. Cheryl Murphy
John Boyd

GUESTS

Bradley Neufeld
Ryan Kahrs

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by President Judge Lucky at 12:22 pm.

II. PUBLIC COMMENT

Yanis Azzou – a law library assistant for 3 years and a member of SEIU, stated that they take pride in being a valuable member of the RCLL staff who goes above and beyond their job, that they support fair compensation for staff, and not getting a bonus despite the 13% which is a massive cut is unacceptable. The library long advocated for AALL survey and the most recent survey continues to demonstrate that their salary is not comparable to market even with benefits. He urged for support for their petition for salary increase. Copies of the petition were distributed to the board members by Diana Hong.

Victor Landa – a law library assistant working in Indio since 2016 and a member of SEIU, stated that the recent negotiation did a 13% pay cut with no bonus. He was enraged by the comment made by the attorney during the negotiation and felt disrespected by the reference made to working in local fast-food chains, implying that they are easily replaceable and making a mockery of their job. He understood that the attorney was just doing his job but he was acting on behalf of the Board and so he must be speaking on behalf of the Board. He commented about internal equity issues, more multiple vacancies, and that those vacancies prompted the closing of the Indio branch. He credited the Director for the selection of the employees with good qualifications but there are salary issues that are yet to be addressed.

III. REGULAR SESSION

A. Acceptance of the Agenda

It was moved by Judge Hopp, seconded by Judge Klatchko, affirmatively voted upon unanimously, and motion carried.

B. Approval of the Minutes of July 14, 2023 Regular Meeting

Judge Hopp moved to approve the minutes of the July 14, 2023 regular meeting, seconded by Judge Klatchko, affirmatively voted upon unanimously and motion carried. Joseph Peter Myers abstained.

C. Approval of the Minutes of July 25, 2023 Special Meeting

Judge Hopp moved to approve the minutes of the July 25, 2023 special meeting, seconded by Joseph Peter Myers, affirmatively voted upon unanimously and motion carried. Judge Klatchko abstained.

D. Construction Project Update

Ryan reported that he finally got a rough order for replacement of the mixing boxes. It costs \$12k per location for removal, replacement, and programming. The replacement of ceiling tiles is not included in this cost. The cost is 800K for the entire work. Not every location needs to be done. If the work goes to bid, it would be more competitive.

Last Friday, Ryan and the commissioning agent found that there are no return air in the duct, it pumps air to the duct but no return pathway. The duct above Bryson's office has no air pathway out. So there is some potential to resolve the issue by creating a pathway. A lot of the ones on the 3rd floor are not sized properly. They are a lot smaller which is restricting the air flow and are just mixing with the hot air. He has engaged with IMEG and get with them on the more economic scale to make some boxes, to see if this will help with the budget, He will get a proposal if the Board wants to go through with this. It is essentially putting a hole in the wall to have a pathway to cool the room. It does need to be worked at immediately,

There are 77 mixing boxes, and costs \$12K per location, if we do 15 or 13 only the cost will be \$150K plus or minus. They also found that some work were done in the air duct and duct board were used instead of metal.

Judge Hopp suggested to have project manager report back to the subcommittee and schedule a special meeting to discuss and figure out what steps to take. One is to look at increasing the size of the outflow of air to create returns in the airduct.

Ryan asked about the NOCs and stated that those were for the work on the electrical and general package that have been done, not on the mechanical. Once the NOCs are approved, they can release the contractors: IBCC and RPE. President Lucky stated that they'll get working on the NOCs asap.

E. Director's Report

A written report including a list of library programs, staff activities, library usage and collection statistics, database usage, social media engagement, patron comments for the month of July was provided to the Board with the July 2023 Staff Monthly Briefing newsletter and Patron Incident Report attached.

F. Annual Staff Retreat

President Lucky informed the board members that the annual staff retreat will be held in the Indio branch on Tuesday, September 12. He invited them to join the staff for lunch at 1:30 p.m.

G. Acceptance of June 2023 Financial Report

Motion to accept the June 2023 Financial Report was made by Judge Hopp, seconded by Joseph Peter Myers, affirmatively voted upon unanimously, and motion carried.

IV. Closed Session

President Lucky announced the meeting will go into closed session at 12:43 pm.

A. Conference with Labor Negotiator (Negotiator: Bradley Neufeld; Parties: RCLL and SEIU Local 721)

B. Reconvene Open Session

Meeting reconvened to open session at 1:28 p.m. with no reportable action.

V. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the meeting was adjourned at 1:32 p.m. Next regular meeting is scheduled for Friday, September 8, 2023, at 12:15pm.

MINUTES: Victoria Williamson
Victoria Williamson, Recording Secretary
Riverside County Board of Law Library Trustees

APPROVED: Jacqueline Jackson
Hon. Jacqueline Jackson, Vice President
Riverside County Board of Law Library Trustees