

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
January 12, 2024**

PRESENT

Hon. Jackson Lucky, President
Hon. Jacqueline Jackson, Vice President
Hon. Cheryl Murphy
John Boyd
Victoria Williamson, Secretary

ABSENT

Hon. Harold Hopp
Hon. Kira Klatchko
Joseph Peter Myers

GUESTS

Ryan Kahrs
Bradley Neufeld

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by President Lucky at 12:31 pm.

This meeting was video conferenced from the library branch at 82-995 Highway 111. Ste. 102. Indio, CA 92201.

II. PUBLIC COMMENT

None. No public members present.

III. REGULAR SESSION

A. Acceptance of the Agenda

It was moved by John Boyd, seconded by Judge Murphy, affirmatively voted upon unanimously, and motion carried.

B. Approval of the Minutes of December 8, 2023 Regular Meeting

President Lucky left the meeting at 1:05 to catch his flight. Vice-President Jackson announced that there being no quorum, the approval of the December 8, 2023 meeting minutes is tabled for next month's meeting.

C. Nominations of Board Officers for 2/1/24 – 1/31/2026 Term

This item is tabled for next month's meeting.

D. Air ducts Repair Project Update

Ryan stated that he will be in the library building tomorrow with the contractor to do the survey work on the air ducts. As soon as it is done which will take about two weeks, they will generate a report. The report will be provided to IMEG who will then do the design work and provide the cost-estimate for the project.

John Boyd asked what the timeline is and when they will know what the estimate is for this project.

Ryan stated that they need formal drawings to get the estimate. They have to do the design first and then do the estimate based on the design. IMEG can get the cost-estimate done in 2 to 3 months.

E. Relocation of Indio Branch

President Lucky stated that this meeting is being teleconferenced from Indio so that members of the public can ask questions to the folks from the County. It sounds like both the Law Library and the County have preference for the Palm Springs site for the relocation.

Michele Paradise stated that it is their preference to go to Palm Springs but once they dig more into it, that it could change.

Rose Salgado presented the design concept and copies of the concept drawing were distributed at the meeting. She stated that it is tentatively the plan, decisions on the level of funding, facilities management, meeting with key stakeholders will have to be made to make sure that a programming session with them is held. They have a short timeline on the space request and would like to schedule a meeting as soon as next week to start programming. She shared a summary of the visual of the space and of what potentially it will look like. They are going to get a head start on this, to meet on the use of the space and put together the drawings. The goal is to expedite the construction within a six-month period. Since it is in the courthouse, noise can be an issue.

John Boyd stated that understanding the library's needs, initial considerations would be the public restrooms and if there is a basement in the courthouse that could be used to store the overflow of some books. Other considerations brought up were staff access to county/courthouse employee restroom and a lactation room.

President Lucky suggested to have Victoria, Laura, and Judge Klatchko meet for the programming and report back to the Board. Rose Salgado will keep in touch with Victoria and they will need to meet within a week for the programming.

F. Director's Report

A written report including a list of library programs, staff activities, library usage, collection and database usage statistics, and social media engagement for the month of December was provided to the Board with the December Patron Incident Report and Staff Monthly Briefing newsletter attached.

G. Acceptance of November 2023 Financial Report

There being no quorum this item is tabled for next month's board meeting.

IV. Closed Session

President Lucky announced the meeting will go into closed session at 12:56 pm.

A. Conference with Labor Negotiator – Bradley Neufeld

B. Public Employee Performance Evaluation - Director

Tabled for next month's board meeting.

C. Reconvene Open Session

Meeting reconvened to open session at 1:11 p.m. with nothing to report.

V. ADJOURNMENT / NEXT MEETING

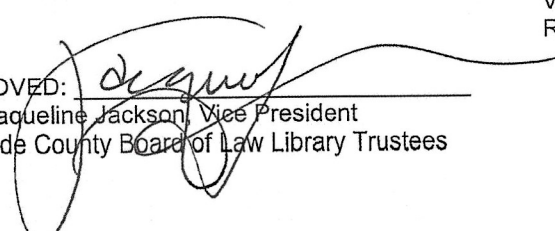
There being no further business to come before the Board, the meeting was adjourned at 1:27 p.m. Next regular meeting is scheduled for Friday, February 9, at 12:15 pm.

MINUTES:



Victoria Williamson, Recording Secretary
Riverside County Board of Law Library Trustees

APPROVED:


Hon. Jacqueline Jackson, Vice President
Riverside County Board of Law Library Trustees