

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
February 9, 2024**

PRESENT

Hon. Jaqueline Jackson, Vice President
Hon. Cheryl Murphy
Hon. Harold Hopp
Hon. Johnnetta Anderson
John Boyd
Victoria Williamson, Secretary

ABSENT

Hon. Jackson Lucky, President
Hon. Kira Klatchko
Joseph Peter Myers

GUESTS

Hon. Magdalena Cohen
Ryan Kahrs

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by Vice President Jackson at 12:19 pm.

Judge Hopp was present via video conference from the law library Indio branch at 82-995 Highway 111. Ste. 102. Indio, CA 92201.

II. PUBLIC COMMENT

Gail Thomas stated that she submitted her written comments about the Indio branch relocation and asked if the Board members had read it. In addition to what she had written, she would like the Board to know that she has been canvassing people in the East Valley who are very glad about having the law library in Indio. She asked if she could be provided with the address of the two locations in Indio to where the library may be relocated. She said that it would be nice to keep the law library in Indio and that a law school located in the area can take advantage of the library. She understands that the library is more techno-based and that books are becoming obsolete but not really. She asked the Board to keep the library in Indio and that the East Valley is growing by leaps and bounds. Travelling from East Valley or Mecca, which is within 13 miles from the library, and moving the library to Palm Springs will increase this distance and make it more difficult, especially by bus, for her to go to the library. She asked the Board to keep the library in Indio.

III. REGULAR SESSION

A. Acceptance of the Agenda

It was moved by Judge Hopp, seconded by John Boyd, affirmatively voted upon unanimously, and motion carried.

B. Approval of the Minutes of December 8, 2023 Regular Meeting

It was moved by Judge Hopp, seconded by John Boyd, affirmatively voted upon, and motion carried. Vice President Jackson, Judge Murphy, and Judge Anderson abstained.

C. Approval of the Minutes of January 12, 2024 Regular Meeting

It was moved by Judge Murphy, seconded by John Boyd, affirmatively voted upon, and motion carried. Judge Hopp and Judge Anderson abstained.

D. Election of Board Officers for 2/1/24 – 1/31/2026 Term

Vice President Jackson reminded the Board that with Judge Lucky stepping down from the Board, the President spot is open and with her stepping down, the Vice President spot is open. The Bylaws is silent as to whether or not only judges can serve as board officers.

John Boyd stated that he is glad to serve for at least a year, to help with transitioning the new trustees considering he has been on the board the longest, with the exception of Joseph Peter Myers.

Judge Hopp stated that he is also glad to serve and wanted the Board to know that he plans to retire in summer of 2026.

Judge Murphy suggested to table the election to March board meeting because Judge Klatchko is absent and she may be interested in serving as President or Vice-President.

Vice President Jackson agreed to give it another month for them to think about and that she will ask Judge Klatchko if she is interested.

E. Form 700 (Statement of Economic Interest)

Vice President Jackson reminded the Board about the Form 700, the deadline is April 1st, explained to the new trustees how she fills out her form, and referred them to a video that is on the FPPC website which also includes the guides to filling out the form.

F. Air ducts Repair Project Update

Ryan reported that the 2nd and 3rd floor investigative survey was completed. They checked the mezzanine and will come back next Wednesday to complete the rest of the sections in the library. They will be back to present their recommendation to the Board. Once the report is done, it will generate the design, write the recommendations to correct the issue with the duct work and get the work taken care of.

John Boyd asked if the tenants know what is going on so far?

Ryan stated that the plan is to get the work done by July. He will request pricing from 3 contractors and once they have the information, they will move forward, confirm the contract to provide the design and make sure they have plenty of time to review it. Once they get the designs, they will proceed with the work as fast as possible. They make sure the tenants know by having regular meetings with them. When the temperature issue came up, they put back the temporary units and they are there until the issue is resolved.

Vice President Jackson expressed her appreciation of all the work being done to make sure the tenants are kept updated on the repair's progress and are satisfied with the work.

G. Relocation of Indio Branch

Vice President Jackson reminded the Board that the latest update on the Indio relocation project was emailed to them, and that it is also included in the Board meeting packet. Judge Klatchko, Victoria and her staff attended the meetings with the County Project Manager and her team. The next meeting will be February 15th.

Vice President Jackson asked Gail Thomas if she is amenable to have her letter to the Board be forwarded to the County, and Ms. Thomas agreed. Victoria will provide a copy of the letter to Michelle Paradise of the County Executive Office in charge of the relocation project.

Judge Hopp also suggested that Ms. Thomas directly contact her County District Supervisor and to the Deputy County Executive Officer at the County Administrative Center in Riverside and shared their contact information with Ms. Thomas.

John Boyd asked what was discussed regarding the restroom for the library staff in the Palm Springs courthouse. Apparently, staff in the courthouse use the public restroom.

Vice President Jackson stated that there may be a restroom downstairs for the courthouse staff. However, all courthouse staff are fingerprinted to work for the court. The court can't allot library staff to the secure areas because they are not fingerprinted.

H. Director's Report

A written report including a list of library programs, staff activities, library usage, collection and database usage statistics, and social media engagement for the month of January was provided to the Board with the January Patron Incident Report and Staff Monthly Briefing newsletter attached.

I. Acceptance of December 2023 Financial Report

It was moved by John Boyd, seconded by Judge Murphy, affirmatively voted upon unanimously, and motion carried.

IV. Closed Session

Vice President Jackson announced the meeting will go into closed session at 12:54 pm.

A. Public Employee Performance Evaluation - Director

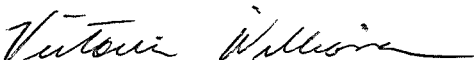
Tabled for next month's board meeting.

B. Reconvene Open Session

Meeting reconvened to open session at 1:08 p.m. and Vice President Jackson reported that a committee composed of John Boyd, Judge Murphy, and Judge Klatchko is formed to handle the law library director evaluation.

V. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the meeting was adjourned at 1:14 p.m. Next regular meeting is scheduled for March 8, at 12:15 pm.

MINUTES: 
Victoria Williamson, Recording Secretary
Riverside County Board of Law Library Trustees

APPROVED: 
Hon. Jackson Lucky, President
Riverside County Board of Law Library Trustees