

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
May 17, 2024**

PRESENT

Hon. Harold Hopp
Hon. Cheryl Murphy
Hon. Kira Klatchko
Hon. Johnnetta Anderson
Hon. Magdalena Cohen
John Boyd
Victoria Williamson, Secretary

ABSENT

Hon. Jackson Lucky, President
Joseph Peter Myers

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by John Boyd at 12:22 pm.

Judge Klatchko was present via video conference from Indio at 82-995 U.S. Highway 111, Suite 102, Indio CA. 92201

II. PUBLIC COMMENT

No members of the public were present.

III. REGULAR SESSION

A. Acceptance of the Agenda

It was moved by Judge Hopp, seconded by Judge Anderson, affirmatively voted upon unanimously, and motion carried.

B. Approval of the Minutes of April 17, 2024, Regular Meeting

It was moved by Judge Murphy, seconded by Judge Anderson, affirmatively voted upon, and motion carried. Judge Hopp and Judge Klatchko abstained.

C. Election of Board Officers for 2/1/24 – 1/31/2026 Term

Judge Klatchko moved to table the election of officers for the next meeting. It was seconded by Judge Cohen, affirmatively voted upon unanimously, and motion carried.

D. Airducts Repair Project Update

Ryan was not able to attend the meeting due to conflict. He submitted a written rough order of magnitude budget for the additional work on the airducts infrastructure improvement project which included the design work proposal from IMEG with three options. The total project hard costs: Option 1 - \$1.8 million; Option 2 - \$3.9 million, and Option 3 - \$4.4 million.

E. Relocation of Indio Branch

At the May 16th project team meeting, Anna Rodriguez, the County Project Manager provided the library with 2 furniture layout options for the library space in the Palm Springs courthouse. Victoria shared with the Board a copy of the two layout options, as well as the modified version of the preferred option 2 layout. Victoria sent Anna the modified option 2 layout including notes from the meeting discussions that included having a middle aisle in between three rows of 8 instead of 10 tall shelving units (7-shelves high), placing the short shelving unit (4-shelves high) near the front service desk, 6 patron computer workstations that allow a line of sight from the front service desk, and movable tables and chairs placed in the center of the library.

Construction is anticipated to take 3 months, to begin September/October and hopefully to move the library out of the Indio space in early January.

F. Director's Report

A written report including a list of library programs, staff activities, library usage, collection and database usage statistics, and social media engagement for the month of April was provided to the Board with the April Patron Incident Report and Staff Monthly Briefing newsletter attached.

G. Acceptance of Auditor's Report FYE 6/30/2023

It was moved by Judge Murphy, seconded by Judge Klatchko, affirmatively voted upon unanimously, and motion carried.

H. Acceptance of March 2024 Financial Report

It was moved by Judge Hopp, seconded by Judge Murphy, affirmatively voted upon unanimously, and motion carried.

IV. Closed Session

John Boyd announced the meeting will go into closed session at 12:47 pm.

A. Public Employee Performance Evaluation - Director

B. Reconvene Open Session

John Boyd reconvened the meeting to open session at 12:55 p.m. with nothing to report.

V. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the meeting was adjourned at 1:06 p.m. Next regular meeting is scheduled for June 14, 2024, at 12:15 pm.

MINUTES:



Victoria Williamson, Recording Secretary
Riverside County Board of Law Library Trustees

APPROVED:


John A. Boyd, President
Riverside County Board of Law Library Trustees