

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
June 14, 2024**

PRESENT

Hon. Jackson Lucky, President
Hon. Kira Klatchko
Hon. Magdalena Cohen
John Boyd
Victoria Williamson, Secretary

ABSENT

Hon. Harold Hopp
Hon. Cheryl Murphy
Hon. Johnnetta Anderson
Joseph Peter Myers

GUEST

Ryan Kahrs

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by President Lucky at 12:19 pm.

Judge Klatchko was present via video conference from Indio at 82-995 U.S. Highway 111, Suite 102, Indio CA. 92201

II. PUBLIC COMMENT

No comments from the public.

III. REGULAR SESSION

A. Acceptance of the Agenda

It was moved by John Boyd, seconded by Judge Cohen, affirmatively voted upon unanimously, and motion carried.

B. Approval of the Minutes of May 17, 2024, Regular Meeting

It was moved by John Boyd, seconded by Judge Klatchko, affirmatively voted upon, and motion carried. President Lucky abstained.

C. Election of Board Officers for 2/1/24 – 1/31/2026 Term

President Lucky moved to nominate John Boyd as President and Judge Klatchko as Vice President. Judge Cohen seconded the motion. The Election of John Boyd as President and Judge Klatchko as Vice President was affirmatively voted upon, and motion carried. John Boyd abstained from voting for his election as President. Judge Klatchko abstained from voting for her election as Vice President.

On behalf of the Board, John Boyd presented a recognition plaque to President Lucky for his 10 years of service on the Board. He thanked President Lucky for his service especially during the challenging Pandemic period. He also handed him a card from the library staff.

D. Airducts Repair Project Update

Ryan stated that the numbers that Tilden Coil submitted for the infrastructure improvements are not firm numbers but merely budget numbers based on the contractor's cost estimates, including the design costs. In response to a question from Judge Klatchko regarding how long the improvement will last if the cheaper option is selected, Ryan stated that it is hard to say but there is a potential that more stuff will have to be bought and that Option 1 is a band aid option.

President Lucky pointed out that the cost of the 3rd option is not as much of a big jump from the 2nd option which is the recommended option. It is a better band aid option and if the Board can find a way to get it done, that would be the preferred way to go.

The work will not be done in the summer. Tilden Coil will have the mechanical guy to get the temperature in the building controlled to get through this summer and work is planned to begin in the Fall.

John Boyd suggested to table this item for next meeting when more trustees are present.

Judge Lucky suggested that perhaps the Board can ask for contribution from the tenants and work something out with them. He expressed concern about using the band aid option.

E. Relocation of Indio Branch

Judge Klatchko, at yesterday's meeting with the Project Team, mentioned about a broken glass window that is being replaced, and suggested to have the construction team take this as an opportunity to examine if the windows are coated correctly. Some windows in the building had been coated on the wrong side resulting in areas of the building getting heat and sun exposure during full light of day, and workers in the building are visible from the outside during the later part of the day. She noted that this was repaired on her side of the building but, the repair may not have been done at the library side. The Project Team agreed to check and to see that the replacement window and existing ones all have proper coating.

Victoria stated that the project is moving along and provided the Board with a copy of the furniture layout for the library space in the Palm Springs courthouse. She shared the update from the meeting yesterday with the Project Team: contractor's proposal was received on May 14th, demolition preconstruction meeting was held on-site on May 22, demolition permit issued and demolition began on June 3rd; punch walk was held on June 10. The Architect and the Mechanical, Electrical and Plumbing consultants visited the Palm Springs site on June 12 for preparation for the design documents. The final demolition inspection was held yesterday. Next step is to do an inventory of the furniture in the law library in Indio. The next meeting is June 27.

F. Director's Report

A written report including a list of library programs, staff activities, library usage, collection and database usage statistics, and social media engagement for the month of May was provided to the Board with the Staff Monthly Briefing newsletter and Patron Incident Report attached. Victoria brought up that more patron incidents occurred in May than the previous month and that a patron in Indio who repeatedly caused an incident in the law library is being suspended for six months. This is the same individual who was banned from another library.

G. Conflict of Interest Code Biennial Notice for Amendments

The Board will consider adding the Associate Director to Designated positions (Appendix A) in case they decide to hire an assistant or deputy director or want to promote someone internally to the position of associate director. Tabled for next meeting.

H. Acceptance of Proposed FY2024-2025 Budget

It was moved by John Boyd, seconded by Judge Cohen, affirmatively voted upon unanimously, and motion carried.

I. Acceptance of April 2024 Financial Report

It was moved by John Boyd, seconded by Judge Klatchko, affirmatively voted upon unanimously, and motion carried.

IV. Closed Session

A. Pursuant to California Government Code §54957(b)(1) – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Director). Tabled for next meeting.

V. ADJOURNMENT / NEXT MEETING

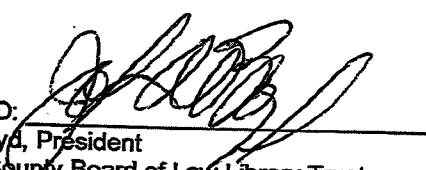
There being no further business to come before the Board, the meeting was adjourned at 12:52 p.m. Next regular meeting is scheduled for July 12, 2024, at 12:15 pm.

MINUTES:



Victoria Williamson, Recording Secretary
Riverside County Board of Law Library Trustees

APPROVED:



John A. Boyd, President
Riverside County Board of Law Library Trustees